



अस्मादीयं  
अमृतं अहीनाय

केन्द्रीय विद्यालय संगठन (के.व.स.)  
KENDRIYA VIDYALAYA SANGATHAN (HQ)  
18, संस्थामत क्षेत्र/18, Institutional Area  
शहीद जीत सिंह मार्ग/Saheed Jeet Singh Marg  
नई दिल्ली-110016/ New Delhi-110016.  
फोन नं./Phone no. : 26858570,  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

No.F.110230(CTSA)/2022/KVS(HQ)/959

Dated: 11.11.2022

### NOTICE

#### Sub: Regarding Submission of life Certificate and Non-Employment Certificate.

As per existing provisions, the Pension is creditable only when a pensioner submits his/her life certificate (duly signed and authenticated by Gazetted Officer) in time, i.e., November of every year, vide Pension Rule through Public Sector Banks (Swamy's - Central Treasury Rules, Vol.1) Para 5.

Hence, all the Pensioners of erstwhile CTSA are requested to submit their life certificate immediately i.e., within November 2022, failing which the Pension will not be disbursed to the concerned till the receipt of the above certificate.

Original Life Certificate may be sent to Kendriya Vidyalaya Sangathan at the following address:

Kendriya Vidyalaya Sangathan, (STSS Special Section),  
KVS RO Delhi, Old JNU Campus,  
Baba Gang Nath Marg, Near Ber Sarai,  
New Mehrauli Road, New Delhi – 110067

(A.K. Sriyastava)  
Asstt. Commissioner (Finance)

Encl: Prescribed Performa of Life Certificate.

Copy to: The Deputy Commissioner (EDP) with the request to upload this Notice on KVS website.

S. No. :-

**CERTIFICATES TO BE SUBMITTED BY PENSIONER**

Attached Latest  
photograph attested by  
Bank manager/gazetted  
officer

**I- LIFE CERTIFICATE**

Certified that I have seen the pensioner Sh./Smt./Km.-----  
holder of pension payment order no. F.No. -----  
Dated -----and that he/she is alive on this date.

Place: ----- (Name -----)  
Dated: ----- Designation of Authorized Officer p & Seal

PAN NO. \_\_\_\_\_

AADHAR CARD NUMBER \_\_\_\_\_

**II- NON EMPLOYMENT CERTIFICATE**

- ❖ I declare that I have not received any remuneration for serving in any capacity in an establishment of Central Government or a State Government or Government undertaking or from local funds during the period November to April 20\_\_\_, May to October 20\_\_\_.
- ❖ I declare that I have been employed /re-employed in the office of ----- and was in receipt of the following emoluments during the period\*\*-----
- ❖ I declare that I have accepted commercial employment after obtaining/ without obtaining sanction of the Government (to be furnished by Central Service Class I Officers during first two years from the date of retirement).
- ❖ I declare that I have/ have not accepted any employment under any Government outside India after obtaining/ without obtaining sanction of the Government (to be furnished by Central Service Class I Officer only).

Place: -----  
Dated: ----- Signature-----  
Mobile No:----- Name of the pensioner-----  
P.P.O.No.:-----

**III- CERTIFICATE OF RE-MARRIAGE /NON-REMARRIAGE**

I hereby declare that I am not married/I have not been married during the past six months.

Place: Signature  
Name of the Pensioner  
Date: P.P.O.No.-----

I certify to the best of my knowledge and belief that the above declaration is correct.

Signature of a responsible officer or a well-known

Person.....  
Place: Name.....  
Designation.....

- Delete whichever is not applicable
- To be specified.

Note: **Life certificate may be attested by Branch Manager of the Bank where your a/c is in**

**operation.** जीवन प्रमाणपत्र बैंक मैनेजर से जहां पर आपका खाता है प्रमाणित करवाकर प्रेषित करें।

नोट- Blank जीवन प्रमाणपत्र प्रोफार्मा की एक फोटो कापी भविष्य के लिये अवश्य रखें। **A photo copy of this format may be kept for future.**