



केन्द्रीय विद्यालय संगठन/Kendriya Vidyalaya Sangathan
18 संस्थागत क्षेत्र/18 Institutional Area,
शहीद जीत सिंह मार्ग/Shahed Jeet Singh Marg,
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F.No.11-E-3056(8)/1/2017-Estt-III/424-874

Date: 05.02.2018

MEMORANDUM

SUBJECT : Filling up the Posts of Senior Secretariat Assistant by promotion for the year 2016-17.

The Competent Authority has approved promotion of the following **Junior Secretariat Assistant** to the post of **Senior Secretariat Assistant** in the Pay Scale of **Level 4** as per **7th CPC** and posted to KVS HQ/ROs as shown in **column 7** against their name. They must communicate their unconditional acceptance positively by **15.02.2018** and get relieved for joining the place of posting as **Senior Secretariat Assistant** after availing joining time as per rules. If they fail to get relieved by **25.02.2018** this offer of promotion will automatically be treated as withdrawn and they would be debarred from getting further promotion for **01** year with attendant consequence such as seniority etc. with effect from **26.02.2018** as per KVS (HQrs.) letter No.6-6/1999/KVS(HQ)RPS dated 4.9.08.

Main Panel (UR) for the year 2016-17

Sl.No.	Sen. No. as on 31.3.13	Employee Name	DOB	Cat.	Present KV/RO/HQ	Allotted KV/RO/HQ
1	2	3	4	5	6	7
1.	004	Sh. S.K. Kapil	10.12.1959	UR	No.2 Faridabad	No. 1 Faridabad
2.	015	Sh. K. Jacob	28.05.1961	UR	KV 9 BRD Pune	AFS Thane
3.	017	Smt S Paul Choudhury	30.10.1960	UR	RO Silchar	Silchar AU
4.	024	Sh. Mahendra Singh Rathore	05.07.1958	UR	Churu	BSF Anoopgarh
5.	030	Sh. Anand Prakash Mishra	01.06.1968	UR	Mati Akbarpur (1st shift)	Pilibhit
6.	039	Smt. A. Vani	14.04.1964	UR	Begumpet	Steel Plant, Hyderabad
7.	040	Sh. P. Yadaiah	14.06.1964	UR	KVS RO Hyderabad	Guntur
8.	042	Sh. Sanjeev Kumar Verma	04.05.1962	UR	No.2, Roorkee	Raiwala
9.	047	Smt. Nirmala Kumari	04.03.1970	UR	IOC Barauni	Maharaj Ganj
10.	056	Mrs. Mallika Munim	30.08.1962	UR	KVSRO Mumbai	Bhandup
11.	058	Mrs. S. Dutta	02.04.1959	UR	Ballygunge	RO Kolkata
12.	065	Sh. N. S. Sonni	19.06.1962	UR	KV OFDR Pune	AFS Thane
13.	067	Sh. Shaikh N. H.	27.07.1967	UR	KV Nasik Road	Varangaon OF
14.	069	Smt. V. Vasudha	24.04.1966	UR	No-2 Uppal	No.1 Nausenabad

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15.	070	Smt. Lakhvinder Kaur	10.04.1970	UR	Sec.8 Rohini	Gole Market (1 st shift)
16.	071	Smt. Jyoti Makhija	18.07.1970	UR	Tagore Garaden	KVS(HQ)
17.	075	Smt. Jyotsana Singh	05.02.1960	UR	Kanpur Cantt. (I Shift)	Ahmat Sultanpur
18.	077	Smt. S.Preetha Kumari	14.05.1964	UR	Rubber Board, Kottayam	Aruvankundu
19.	080	Smt. Usha Pal	01.08.1962	UR	No.2 Armapur	Chero Salempur
20.	083	Sh. P. Pramod Reddy	14.06.1968	UR	Kanchanbagh	Guntur
21.	090	Sh. Prafulla Chandra Medhi	01.03.1958	UR	Borjhar	Mangaldai
22.	091	Sh. Tapeswari Yadav	15.01.1959	UR	Hinoo 2nd Shift	Khoonti
23.	098	Sh. C.M. Kandpal	01.01.1965	UR	IIT Jhalwa, Allhabad	Etah
24.	109	Sh. Sona Ram Mali	30.08.1959	UR	BSF Dabla	Kapurthala Cantt.
25.	115	Sh. Pradeep Kumar Nanda	05.07.1966	UR	Puri	Angul
26.	116	Sh. S.K. Sarangi	01.04.1965	UR	Angul	Barimul Kendrapara
27.	118	Sh. Prabhat Chandra Kumar	05.08.1958	UR	IIT Guwahati	Namrup
28.	119	Sh. Bikash Kanti Sinha	01.03.1971	UR	RO Guwahati	RO Tinsukia
29.	122	Sh. Birender Singh Rawat	25.06.1960	UR	JNU Campus	KVS (HQ)
30.	123	Sh. Ravi Regionald Roe	05.10.1962	UR	No.3 Delhi Cantt	No.2 Neemuch
31.	125	Mrs. Khulana Sundari Pradhan	17.07.1968	UR	No.1 Sambalpur	Vyas Nagar, Jajpur
32.	207	Smt. Ashpinder Kaur	09.07.1971	UR	No.1, Halwara	No.2 Halwara
33.	277 (A)	Sh. Naresh Kumar Saini	01.06.1960	UR	Bina	Ganj Basoda
34.	324	Smt. Jayashree Keshavan	21.05.1972	UR	RO Bengaluru	Bengaore MG Railway
35.	327	Mrs. Naga Prabhawathi	24.11.1971	UR	No.2 Port Blair	No.2 Port Blair
36.	328	Sh. Govinda-swamy Sairam	25.01.1974	UR	NTPC Ramagundam	Rajampet
37.	329	Sh. Harish Joshi	03.01.1962	UR	Birpur, D.Dun	RO Dehradaun
38.	332	Sh. Om Prakash Singh	30.09.1969	UR	BSF Kishanganj	Mokamaghat
39.	333	Sh. Yashpal Singh	08.04.1966	UR	IMA Dehradun	Haldwani
40.	335	Smt. Pravina Indrajit Solanki	18.06.1972	UR	No.1 Ahmedabad	Sabarmati
41.	337	Smt. J. Rovena Helen Malathi	30.08.1967	UR	Anna Nagar	Iceland Ground Chennai
42.	338	Smt. Rita Pathak	05.01.1971	UR	No.1 Faridabad	Beholi
43.	341	Smt. K.K. Shanthi	19.06.1964	UR	No.1 Madurai	Virudunagar
44.	-	Sh. Asis Kumar Datta	12.10.1967	UR	IOC Haldia	Santra Gachi
45.	-	Sh. Atanu Das	04.12.1965	UR	IIM Joka	Adra
46.	344 (B)	Smt. Ritu Bajaj	14.11.1969	UR	KVS (HQ)	No.3 Delhi Cantt (2 nd shift)
47.	345	Mrs. A.K. Deb	18.05.1966	UR	RO Kolkata	Dum Dum Of
48.	347	Mrs. Meeta Das	09.07.1969	UR	Santragachi	No.1 Kalaikunda

Shankar

49.	350	Sh. Sashendra Kumar Pandey	10.04.1973	UR	AMC Lucknow	No.1 Shahjahanpur
50.	351	Smt. Sudha Singh	31.07.1963	UR	RDSO Lucknow	No.2 Shahjahanpur
51.	353	Sh. S.k. Vajpayee	15.06.1974	UR	No.2 GCP, JBP	Sarani WCL
52.	356	Smt. Sudha Srivastava	10.09.1964	UR	Aliganj (I Shift), Lucknow	Fatehgarh
53.	357	Sh. Sunil Kumar	14.09.1969	UR	NTPC Dibiyapur	IVRI Bareilly
54.	358	Sh. Jose Thomas	23.09.1972	UR	Kaduthu	No.4 Cochin (INS Dronacharya)
55.	359	Sh. Shaik Khaja Khalid	07.08.1975	UR	No.2, Golconda	Rajampalli
56.	361	Smt. Rita Dubey	30.06.1973	UR	CCL Ranchi	RO Ranchi
57.	364	Sh. Mohan Singh Bisht	10.08.1973	UR	NDA Pune	CRPF Talegaon
58.	365	Smt. Seema Chouhan	05.03.1973	UR	No.5 Gwalior	No.1 Gwalior
59.	369	Sh. Noor Mohammed	04.08.1967	UR	KV AMC Lucknow (2nd Shift)	Hazratpur OEF
60.	371	Sh. Keshav Dev Sharma	16.03.1970	UR	No.1 Alwar	Babina Cantt.
61.	372	Smt. Neerja Shukla	01.01.1973	UR	KV IIM Lucknow	Badayun
62.	373	Smt. Smita P. Raut	27.03.1970	UR	ZIET Mumbai	Manmad
63.	381	Smt. Asha Sharma	25.08.1962	UR	3 Brd Chandigarh	SLIET Longowal
64.	382	Sh. Sunil Kumar	21.03.1970	UR	Janakpuri, Delhi	No.1 Sirsa
65.	383	Smt. Gurmeet Kaur	20.09.1975	UR	SPG Dwarka	Samalkha, Panipat
66.	384	Sh. Sumit Kumar	26.05.1972	UR	Jhajjar	Matanhail Jhajjar
67.	388	Sh. Devi Dutt Tiwari	04.06.1963	UR	Mullanpur Garibdas	No.1 Jalandhar
68.	392	Smt. Kamal Jeet Kaur	01.05.1972	UR	Sec. 31, Chandigarh	Pathankot No.4
69.	393	Smt. Manju Goel	02.02.1976	UR	Sec. 31, Chandigarh	Gurdaspur Tibri
70.	401	Sh. Manoj Sehgal	26.11.1970	UR	DAPPAR	Nabha Cantt.
71.	402	Sh. Kulbhushan	03.01.1972	UR	ZIRAK PUR	Sandhole
72.	404	Sh. Mahesh Kumar Sharma	03.03.1975	UR	KVS (RO) Jaipur	IIT Jodhpur
73.	407	Smt. Neelu Kumari	14.09.1975	UR	Garhara	Chatra
74.	419	Smt. Bhagwati Bhandari	05.01.1973	UR	KVS (HQ)	KVS (HQ)
75.	421	Smt. Bhagwati Asawal	18.06.1973	UR	KVS (HQ)	No.2 Delhi Cantt
76.	422	Sh. P.L. Viswakarma	01.07.1958	UR	1 STC, JBP	Chindwara No.1
77.	423	Sh. M.L. Shahjit	23.06.1960	UR	Bilaspur	SECL Korba No.3
78.	424	Sh. Nalin Singhal	11.04.1974	UR	NFC Vigyan Vihar	No.1 Roorkee
79.	428	Sh. Agam Khiria	05.06.1970	UR	Eklinggarh	CRPF Mount Abu
80.	430	Sh. Neeraj Kumar Kakkar	15.06.1975	UR	Suratgarh Cantt.	No.1 AFS Jodhpur
81.	432	Smt. Uma Tiwari	05.11.1959	UR	No.3 Jhansi	No.2 Itarsi

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82.	434	Smt. Sunita Manghwani	04.09.1976	UR	No.1 Bikaner	No.1 Udaipur
83.	436	Smt. Kamlesh Sharma	15.11.1966	UR	No.2 Jaipur	Gangapur City
84.	440	Sh. S. Bangladesh Kumar	27.06.1971	UR	No.1 Trichy	No.3 HAPP Trichirapally
85.	442	Sh. Shambhu Sharan	27.09.1976	UR	No.2 Patna (SS)	Giridih
86.	446	Smt. Poonam Rani	14.03.1975	UR	AGCR (I Shift)	Sec 12 Dwarka
87.	449	Sh. Sanjay Sharma	19.11.1970	UR	Raiwala	Pithoragarh
88.	450	Smt. S Nisha Nazeer	29.07.1970	UR	Pattom Shift I	SAP Thiruvananthapuram
89.	453	Smt. T.V Gayatri Devi	15.08.1971	UR	Begumpet	Bhongir
90.	462	Smt. Kavita Rawat	30.05.1975	UR	KVS (HQ)	NTPC Badarpur
91.	463	Sh. Rohitaksha Nath	31.01.1966	UR	RO Silchar	RO Tinsukia
92.	464	Sh. R.R. Khanna	29.12.1978	UR	No2, HBK, D.Dun	No.1 HBK, D.dun
93.	465	Sh. Sachin Dawande	05.05.1971	UR	VSN, NGP	Harda
94.	466	Smt. Seema Ahuja	08.04.1967	UR	Janakpuri	No.4 Bhatinda
95.	475	Sh. Ratan Chakraborty	13.03.1967	UR	Barrackpore (ARMY)	Asansol
96.	477	Smt. Sangeeta Naithani	13.05.1967	UR	KV, Noida	Greater Noida
97.	478	Smt. Rita Badhwar	02.10.1969	UR	KVS (HQ)	VKV Ghazibad
98.	485	Sh. Diplal Raut	01.08.1960	UR	Rani Nagar	Berhampore
99.	488	Sh. G.L. Rajwade	20.10.1960	UR	Baikunthpur	Naya Raipur
100.	491	Arehana Nigam	20.06.1980	UR	Aliganj (I Shift) Lucknow	Aliganj Raibareilly
101.	495	Sh. Hemant Bansal	01.01.1980	UR	No.3 Jaipur	Jhalawar
102.	497	Ms. Neelam Negi	29.09.1884	UR	Sec.5 Dwarka(I)	NTPC Dadri
103.	500	Sh. Pravesh Kumar Thakur	27.06.1983	UR	No.1 Delhi Cantt	AFS Purnea
104.	131	Smt. Kakali Nandy	15.09.1964	UR	Coochbehar	Dumduma ARC
105.	134	Sh. Ganesh Ram Sharma	03.05.1959	UR	Bairagarh	AFS Amla
106.	138	Smt. Seema Devi	06.05.1969	UR	Kathua	Aminoo
107.	140	Sh. Abani Kanta Kalita	01.01.1967	UR	IOC Noonmati	Golaghat
108.	143	Sh. Ashis Ghose	07.09.1972	UR	Baripada	Balasore
109.	151	Smt. Renu Arora	20.12.1969	UR	KNN Ghaziabad (1 ST Shift)	Budayan

Main Panel (SC) for the year 2016-17

Sl.No.	Sen. No. as on 31.3.13	Employee Name	DOB	Cat.	Present KV/RO/HQ	Allotted KV/RO/HQ
1	2	3	4	5	6	7
1.	051	Smt. S.K. Thool	08.08.1964	SC	Ambjhari, Nagpur	Chanderi Fatehabad
2.	054	Smt. P. Prasheela	09.07.1970	SC	PICKET	Ongole

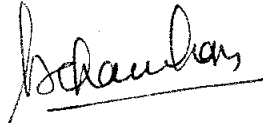
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3.	107	Sh. Ramesh Chandra	02.10.1964	SC	INS Hamla	ZIET Mumbai
4.	111	Sh. Jyotish Das	01.11.1959	SC	Duliajan	Khonsa
5.	352	Sh. M.D. Anbudurai	03.05.1974	SC	KV OCF Avadi	Nagar Coil
6.	375	Sh. C. Anbarasan	05.07.1965	SC	CRPF, Yalahanka, Bengaluru	AFS Yehlanka
7.	378	Sh. Subash Chand	05.04.1967	SC	Azangarh	Bhind
8.	380	Smt. Laxmi O Narayana	20.07.1969	SC	AFS, Sambra	Belagavi Cantt
9.	386	Sh. Dejappa. P.	01.02.1962	SC	Hassan	Mysore
10.	394	Smt. ASHA RANI	17.01.1969	SC	OCF Chandigarh	No.5 Bhatinda
11.	408	Smt. Ranjita Behera	26.02.1968	SC	No.3,BBSR	No.2 Sambalpur
12.	413	Smt. Rajkali	05.06.1959	SC	KVS (HQ)	Dabra
13.	417	Shri. Rakesh Kumar	03.05.1965	SC	KVS (HQ)	No.1 Ferozepur
14.	425	Sh. Heera Lal Bunker	03.11.1969	SC	KVS (RO) Jaipur	Sawai Madhopur
15.	431	Sh. Pooran Prakash	04.07.1969	SC	No.2 Ajmer	Pokhran
16.	467	Shri Pravin P. Vaghela	01.06.1970	SC	No.1 Ahmedabad	No.2 Surat
17.	482	Smt. Munni Rai	28.06.1964	SC	NKJ Katni	Ratlam
18.	490	Sh. N. Suresh	14.02.1982	SC	NAD, Visakhapatnam	Machlipatnam
19.	106	Sh. Chabin Ch Das	01.12.1961	SC	No.2 AFS Tezpur	North lakhimpur

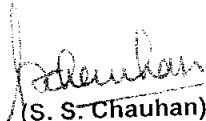
Main Panel (ST) for the year 2016-17

Sl.No.	Sen. No. as on 31.3.13	Employee Name	DOB	Cat.	Present KV/RO/HQ	Allotted KV/RO/HQ
1	2	3	4	5	6	7
1.	060	Sh. B.L. Meena	05.03.1964	ST	No.2 Jaipur	Jaisindhar
2.	486	Sh. M.H. Shabong	23.12.1958	ST	Happy Valley Shillong	Umroi Cantt.

- The promotion made under SC/ST quota is subject to production of recent certificate obtained from the competent authority of State Govt. in support of his continuing to belong to SC/ST as the case may be.
- The employee will have the option to get his pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1st July. The option should be exercised within a month of promotion.
- No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command Hospital as a case may be. The request, if any, for extension should be submitted through proper channel by 15.02.2018 to KVS(HQ) positively.



5. It is also made clear that representation for either change of place of posting on promotion or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances.


(S. S. Chauhan) 5/2/18

Assistant Commissioner (Estt.)

Distribution:

1. The individual concerned to communicate his acceptance positively by **15.02.2018**. In case of acceptance of promotion, he is directed to get relieved on or before **25.02.2018** failing which he is deemed to have been relieved on **25.02.2018**.
2. The Deputy Commissioner, KVS, Regional Office for necessary action. If the official is willing to proceed on promotion, he/she must convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Deputy Commissioner by **15.02.2018**. If he is not submitting such willingness/ unconditional consent he/she will be deemed to be not interested in promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. If he/she has accepted the promotion, he/she may be relieved positively on or before **25.02.2018** to enable him/her to join at the place of posting.
3. The Deputy Commissioner KVS, Regional Office, where the employee is posted on promotion with a request to intimate the date of joining of the individual on promotion.
4. The Finance Officer, KVS, Regional Office, concerned.
5. The Section Officer, RPS, KVS (HQ).
6. EDP Cell, KVS(HQ) to upload the Memorandum in the website
7. Guard File.