

**Kendriya Vidyalaya Sangathan
Estt.-I Section**

An office order no. F. 18-22/1993-KVS(Estt.-I) dated 09.08.2012 regarding appointment of Public Information Officer, Chief Public Information Officer, and Appellate Authority of Kendriya Vidyalaya Sangathan is enclosed herewith for information and necessary action.

Neelam
13-08-2012

(Neelam)

Assistant Commissioner (Admn.)(Estt.)

Distribution:

- 1 Additional Commissioner, KVS(HQ), New Delhi.
- 2 All designated Public Information Officer as per Annexure A.
- 3 All Branch Officer/Section Officers, KVS(HQ), New Delhi.
- 4 All Deputy Commissioner, Regional Offices, KVS.
- 5 The Information Commissioner, Central Information Commission, Old JNU Campus, Club Building, Near Post Office, New Delhi-110067 for information.
- 6 The Central Public Information Officer, MHRD, Govt. of India New Delhi for information.
- 7 The Section Officer, Public Information Cell, KVS for necessary action.



केन्द्रीय विद्यालय संगठन, (मुख्यालय)

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग
नई दिल्ली - 110016

Kendriya Vidyalaya Sangathan (HQ)

18, Institutional Area, SJS Marg

NEW DELHI - 110016

दूरभाष/TEL-011-26521898, फ़ैक्स/FAX-26514179

ई-मेल/E-mail-kvs.estt.1@gmail.com

F. 18-22/1993-KVS(Estt.-I)

Dated 08/2012

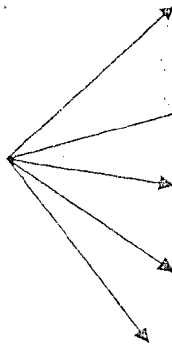
Office Order

The undersigned in compliance of statutory obligation under sections 5(1) and 19(1) of the RTI Act, 2005, and in supersession of earlier orders No. 11011/6-4/2009-KVS(HQ)/PIC dated 04.05.2010, 10.05.2010 and 10/15.06.2010 related to the appointment of Central Public Information officer (CPIO), hereby appoints with immediate effect Public Information Officer (PIO) as mentioned in Annexure 'A'. Other terms and conditions as mentioned in the order dated 10/15.06.2010 will remain unchanged.

SO (PI Cell)



Sh. Nagendra Goyal
AC (L&C) & APIO



Dr. E. Prabhakar, JC(P) & PIO

Sh. S. Vijaya Kumar, JC(Admn.)
& PIO

Sh. M. Arumugam, JC(Fin.)
& PIO

Dr. Shachi Kant, JC(Trg.) & PIO

Smt. C. Gurumurthy, JC(Acad.)
& PIO

Dr. Dinesh Kumar, Addl. Commissioner (Acad.), KVS (HQ) will act as Appellate Authority. (Annexure 'C')

Dr. E. Prabhakar, JC(P) will act as Chief Public Information Officer (CPIO) in addition to his routine duties as well as PIO. (Annexure 'B')

(Avinash Dikshit)
Commissioner

(Annexure A)

Public Information Officers for Kendriya Vidyalaya Sangathan (HQ), New Delhi.

S. No.	Name of the PIO and address	Relevant Areas of work
1	Dr. Shachi Kant, Joint Commissioner (Trg.), KVS (HQ), 18 Institutional area Shaheedjeet Singh Marg, New Delhi-110016 Phone No.011-26965154	Matters related to Academic/Training as follows:- <ol style="list-style-type: none">1. Academic Advisory Committee, Board of Governors.2. School calendar/school activities.3. Collaboration with CBSE/NCERT/NUEPA/MHRD/NIOS/IGNOU/ISTM etc. on Academic matters.4. Sports infrastructure & activities5. Fulbright Programme.6. Teacher Welfare Programme – Teacher Science Congress, Permission to Write Books etc.7. CMP Primary-Monitoring.8. Regional & Foreign Language.9. Functioning of ZIETs10. Material for Annual report.11. Training/In-service/Refresher/Induction courses/Workshops for teachers/Principal and other officers including non-teaching.12. Implementation of NCF-2005.13. Collaboration with CBSE/NCERT/NUEPA/MHRD/NIOS/IGNOU/ISTM and other organization on training related matters.14. PTA activities.15. NFTW16. Library policy17. Guidance & Counseling.18. Census & Election Duties.19. Spoken English20. Edusat Programme.21. Excursion Activities.22. Junior Science Lab23. Social Science Exhibition.24. INSPIRE25. BS&G

Neelan

		<ol style="list-style-type: none"> 26. JENESYS 27. School supervision compilation 28. Student counseling reduction in weight in school bag. 29. Material for Annual Report (collection from ROs. and compilation). 30. School Accreditation & certification. 31. National Foundation of Communal Harmony 32. Records relating to Special Dispensation, Admission, Distribution of coupons to Hon'ble MPs and related work etc. 33. Admissions received from VIP/MHRD reference/special provisions-Special dispensation 34. School timings/School Fees/Vacation & Breaks of KVs 35. Staff Sanction 36. Upgradation of KV Buildings. 37. Condonation of attendance. 38. KVs hostels. 39. Fire-fighting equipment. 40. Change of date of birth & name of students. 41. RTI matters related to above areas. 42. Any other work assigned by the competent authority.
2	<p>Smt. C. Gurumurthy, Joint Commissioner (Acad.), KVS (HQ), 18 Institutional area Shaheedjeet Singh Marg, New Delhi-110016 Phone No.011-26569100</p>	<p>Matters related to Academic as follows:-</p> <ol style="list-style-type: none"> 1. Academic Excellence I-Olympiad Competitions etc. 2. CMP (VI-VIII)- Implementation and Monitoring. 3. Collaboration with people/NGO etc. on academic matters. 4. AEP 5. Inclusive Education 6. Youth Parliament. 7. Result Analysis (Class IX to XII). 8. Contractual Appointment of teachers 9. Science Exhibition. 10. School Infrastructure – utilization of school building for examinations. 11. Sevottam 12. Academic complaints & Grievances. 13. Admission Policy, Admission Guidelines, complaints & matters related to admission.

Neelan

		<ol style="list-style-type: none"> 14. Examination/Assessment/CCE. 15. RTE. 16. RFD(Academic part) 17. British council matters. 18. Adventure activities. 19. KVS Alumni Association 20. National Disaster matters. 21. All Club activities. 22. Students Welfare programme-scholarship prog./Children Science Congress National Science Congress/NTSE, TERI, KVPY, SPICMAY etc. 23. Enrolment of students. 24. Medical check up of students. 25. Value Education & vocational Education. 26. ICT Infrastructure & Activities. 27. Procurement of IT goods & services. 28. Computer Excellence Award/Think.com 29. Office Automation. 30. Smart KVs & Model KVs. 31. CSR activities with INTEL. 32. Computerization of KVS & ROs. 33. RTI matters related to above areas. 34. Any other duty assigned by the competent authority.
3	Shri M. Arumugam, Joint Commissioner (Fin.), KVS (HQ), 18 Institutional area Shaheed jeet Singh Marg, New Delhi-110016 Phone No. 011-26528351	Matters related to Accounts.
4	Dr. E. Prabhakar, Joint Commissioner (Pers.), KVS (HQ), 18 Institutional area Shaheedjeet Singh Marg, New Delhi-110016 Phone No.011-26858565	<ol style="list-style-type: none"> 1. Matters related to Admn.I Section: 2. Matters related Admn. II section: 3. Matters related to Estt.-I section: 4. Matters connected to Legal and Coordination Section. 5. Matters related to R & I Section.

Neelam

5	Sh. S. Vijaya Kumar, Joint Commissioner (Admn.), KVS (HQ), 18 Institutional area Shaheedjeet Singh Marg, New Delhi- 110016 Phone No. 011-26532643	1. Matter related to RPS Section: 2. Matters related to Estt.II Section. 3. Matters related to Estt.III Section. 4. Matters related to S&S Section.
6	Smt. Anubhuti Mehta, EA to Commissioner & AC (Vig.), KVS (HQ), 18 Institutional area Shaheedjeet Singh Marg, New Delhi- 110016 Phone No.011-26963523	Matters related to the Vigilance Section.

Neelam