



केन्द्रीय विद्यालय संगठन
 Kendriya Vidyalaya Sangathan
 18 संस्थानिक क्षेत्र
 18 Institutional Area,
 शहीद जीत सिंह मार्ग
 Shaheed Jeet Singh Marg
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 Tele.: 011-26858570/26514179 (Fax)
 Website: www.kvsangathan.nic.in

F.11056/01/PR/SS to LDC/2014-KVS(HQ)/Estt.III

Dated: 11.04.2014

MEMORANDUM

Sub: Promotion to the post of LOWER DIVISION CLERK.

The Competent Authority has approved promotion of the following **Sub Staff** to the post of **Lower Division Clerk** in the **pay band/ Scale of Rs.5200-20200/-** with **Grade Pay of Rs. 1900/-** and posted to Kendriya Vidyalayas as shown in column 5 against their name. They must communicate his unconditional acceptance positively by **28.04.2014** and get relieved for joining the place of posting as **LDC** after availing joining time as per rules. If they fail to get relieved by **28.04.2014**, this offer of promotion will automatically be treated as withdrawn and they would be debarred from getting further promotion for **01** year with attendant consequence such as seniority etc. with effect from **29.04.2014** as per KVS (HQrs.) No.6-6/1999/ KVS (HQ)RPS dated 4.9.08.

SL. NO	SEN. NO.	NAME OF SUB STAFF	KV WHERE WORKING	POSTED TO KV
1	2	3	4	5
MAIN PANEL				
1.	35	Sh. Hari Ram Sagar	MRN Mathura	Mathura Cantt.
2.	151	Sh. Sunder Lal	Unnao	CRPF Lucknow (2 nd Shift)
3.	176	Sh. Raja Ram	Lucknow Cantt.	Gomti Nagar Lucknow (1 st Shift)
4.	216	Sh. J. Ansary	CCL,Ranchi	Deepatoli Ranchi
5.	222	Bhanwar Pal	Faridabad No.2	AFS Tughalakabad (1 st Shift)
6.	225	Vinod Kumar Balmiki	Paschim Vihar	Rohini Sector-3 (1 st Shift)
7.	232	Daulat Ram	Faridabad No.2	Palwal
8.	254	Sant Ram	Rajokri AFS	Rajokari AFS
9.	262	Mohan Singh	KV Faridkot	Faridkot
10.	263	Manohar Singh	KV Faridkot	No.1, Bhatinda
11.	286	Mewa Lal	KV 2 Jalandhar	No.1, Jalandhar Cantt.
12.	290	TEJA RAM	NO. 1 ARMY JODHPUR	Jodhpur No.2 Army
13.	292	Sh. Sundi Ramu	KV IIT Kharagpur	Kharagpur No.1 (IIT)
14.	317	Sh. A.P. Dasandhi	KV No.1 Dhanbad	Deogarh (Bhubaneshwar Region)
15.	324	SH. S. N. S. RATHORE	BEAWAR	Deogarh (Jaipur Region)
RESERVE PANEL				
1.	325	Vijay Singh Sharma	Rajokri AFS	No.3 Delhi Cantt. (2 nd Shift)
2.	334	Sh. Kedar Singh Rawat	BHEL Haridwar	ITBP Dehradun (2 nd Shift)
3.	335	Sh. Bal Singh	No.1 Roorkh	FRI Dehradun
4.	336	Kuldeep Kumar Pundhir	Rohini Sec-22	Pitam Pura (2 nd Shift)
5.	340	Sh. Ramesh Kumar Mishra	IIT Kanpur	No.1 Chakeri (1 st Shift)
6.	344	Sh. Naval Singh	Bharatpur	No.1 AFS Agra
7.	345	SH. S.S. MARWADE	OF BHANDARA	OF Bhandara
8.	346	Sh. Bachoo Singh	No.5 Jaipur(2nd Shift)	No.5 Jaipur (2 nd Shift)
9.	358	Sh. Surender Singh	Rajokri AFS	Andrewj Ganj (1 st Shift)

- The promotion made under SC/ST quota is subject to production of recent certificate obtained from competent authority of State Govt. in support of his continuing to belong to SC/ST as the case may be.

Contd. P.2

R.S. Bhatnagar
 11/4/14

3. The employees will have the option to get their pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1st July. The option should be exercised within a month of promotion.
4. No extension of joining time shall be allowed except for reasons of illness/ confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command hospital as a case may be. The request, if any, for extension should be submitted through proper channel by **28.04.2014** to KVS (HQ) positively.
5. It is also made clear that representation for either change of place of posting on promotion or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances.

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(R.S. Bhatnagar)
Admn. Officer (Estt.)

Distribution:

1. The individual concerned to communicate his acceptance positively by **28.04.2014**. In case of acceptance of promotion, he/she is directed to get relieved on or before **28.04.2014** failing which he/she is deemed to have been relieved on **28.04.2014**.
2. The Principal, KV concerned for necessary action. If the official is willing to proceed on promotion, he/she must convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Principal by **28.04.2014**. If he/she does not submit such willingness/ unconditional consent he/she will be deemed to be not interested in promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. If he/she has accepted the promotion, he/she may be relieved positively on or before **28.04.2014** to enable him/her to join at the place of posting.
3. The Principal where the employee is posted on promotion with a request to intimate the date of joining of the individual on promotion.
4. The Deputy Commissioner, KVS, Regional Office, concerned with the request to ensure the implementation of time schedule given in Sl. No.2, above and relieving of the employee.
5. The Finance Officer, KVS, Regional Office, concerned.
6. The Section Officer, RPS, KVS (HQ).
7. Guard file
8. EDP Cell, KVS(HQ) to upload the Memorandum in the website.

