

**KENDRIYA VIDYALAYA SANGATHAN
NEW DELHI**

DEPUTY COMMISSIONERS' CONFERENCE-2013

**INAUGURAL SESSION
ON
WEDNESDAY, THE 10TH JULY, 2013**

**AT
10.00 AM**

**AMALTAS,
INDIA HABITAT CENTRE,
LODHI ROAD, NEW DELHI**

- 1. Invocation – lighting of lamp.**
- 2. Saraswati Vandana.**
- 3. Presentation of Bouquet to Commissioner, KVS.**
- 4. Swagat Geet**
- 5. Welcome address by Joint Commissioner(Pers.)**
- 6. Key note address by Commissioner**
- 7. Vote of thanks by Sh. N. Goyal, Deputy Commissioner(Acad)**

**KENDRIYA VIDYALAYA SANGATHAN
NEW DELHI
DEPUTY COMMISSIONERS' CONFERENCE – 2013
PROGRAMME
10TH JULY, 2013 (WEDNESDAY)**

10.00 - 10:30 AM	INAUGURAL SESSION - AMALTAS	
10:30 - 10:45 AM	TEA BREAK	
10:45 AM - 01:00 PM	ACADEMICS	ADC(Acad)/ JC(ACAD)
	<ol style="list-style-type: none"> 1. RESULT ANALYSIS 2. ACADEMIC ISSUES <ul style="list-style-type: none"> ➤ PREPARATION OF SUPPORT MATERIALS FOR CLASS IX, X, XI & XII. ➤ APPOINTMENT OF CONTRACTUAL TEACHERS ➤ VIRTUAL CLASSROOM/ VIDEO LECTURES ➤ ENHANCED WORKING HOURS AND ITS USAGE ➤ LEARNING ACHIEVEMENT TOOL (LAT) ➤ BENCH MARKING OF LABS ➤ SOCIAL SCIENCE EXHIBITION CUM NATIONAL INTEGRATION CAMP 2012-13 ➤ KVS NATIONAL SCIENCE EXHIBITION & KVS NATIONAL SCIENCE CONGRESS – 2013 ➤ INTRODUCTION OF 04 NEW VOCATIONAL COURSES FOR CLASS-IX (LEVEL-1) INTRODUCED BY CBSE UNDER NATIONAL VOCATIONAL EDUCATION QUALIFICATION FRAMEWORK (NVEQF) 	
01.00 – 02:00 PM	LUNCH BREAK	
02:00- 03:30 PM	ACADEMICS MATTERS CONTINUES	ADC(Acad)/ JC(TRG)
	<ol style="list-style-type: none"> 3. TRAINING & SUPERVISION <ul style="list-style-type: none"> ➤ ANNUAL ACADEMIC SUPERVISION OF THE KENDRIYA VIDYALAYAS. ➤ EFFECTIVE IMPLEMENTATION OF CCE ➤ ABSENTEEISM IN IN-SERVICE COURSES CONDUCTED DURING 2012-13. 	
03:30- 03:45 PM	TEA BREAK	
03:45- 05:30 PM	ACADEMICS MATTERS CONTINUES	ADC(Acad)/ JC(ACAD)/ DC(ACAD)
	<ol style="list-style-type: none"> 4. ICT & OTHER ISSUES <ul style="list-style-type: none"> ➤ STAFF STRENGTH ➤ EQUIP (VI-VIII) ENSURING QUALITY IN UPPER PRIMARY (CMP VI-VIII) ➤ ESTABLISHMENT OF E-CLASSROOMS AND E-CONTENT. ➤ BASIC AMENITIES ➤ ADMISSION GUIDELINES ➤ ACCREDITATION OF KENDRIYA VIDYALAYAS ➤ GENDER SENSITISATION PROGRAMME & HUMAN RIGHTS. ➤ LIBRARY AUTOMATION POLICY. 	

11TH JULY, 2013 (THURSDAY) - AMALTAS

09:30- 11:00 A.M.	<p style="text-align: center;">ADMINISTRATION</p> <p>I. MATTERS RELATED TO ADMINISTRATION</p> <ol style="list-style-type: none">1. SAFETY AND SECURITY OF BULIDINGS.2. CONSTITUTION OF VIDYALAYA MANAGEMENT COMMITTEE (VMC)3. ALLOTMENT OF VACANT STAFF QUARTERS4. PROPOSAL FOR OPENING OF NEW KENDRIYA VIDYALAYAS.5. KENDRIYA VIDYALAYA FUNCTIONING IN RENTED ACCOMMODATIONS.6. STATUS NOTE ON PENDING GRIEVANCES.7. DISPOSAL OF GRIEVANCE RECEIVED THROUGH CPGRAMS8. IMPLEMENTATION OF ANNUAL PERFORMANCE ASSESSMENT REPORT (APAR).9. ANNUAL ADMINISTRATIVE INSPECTION OF REGIONAL OFFICES BY OFFICERS OF KVS HEADQUARTERS. <p>II. COURT CASES.</p>	ADC(Admn) /JC(PERS)
11:00 - 11:15 AM	TEA BREAK	
11:15 A.M.- 01:00 P.M.	<p style="text-align: center;">FINANCE</p> <ol style="list-style-type: none">1. HOLDING OF LARGE AMOUNT OF UNSPENT GOVT. GRANTS AS A RESULT OF UNREALISTIC AND INFLATED REQUIREMENT OF FUNDS BY REGIONAL OFFICES.2. NON-SUBMISSION OF CONSOLIDATED MONTHLY STATEMENT OF ACCOUNTS IN RESPECT OF GOVT.- FINANCED KENDRIYA VIDYALAYAS AS WELL AS PROJECT KENDRIYA VIDYALAYAS RESULTING DELAY IN RELEASE OF GRANTS-IN-AID BY THE MINISTRY DUE TO INABILITY OF KVS(HQ) IN PROVIDING NECESSARY DETAILS.3. DETAILS OF OBSERVATIONS MADY BY A.G. (AUDIT) DURING AUDIT OF KENDRIYA VIDYALAYAS IN THE FINANCIAL YEAR 2012-13 AND STATUS OF OUTSTANDING PARAS.4. IMPLEMENTATION OF NEW ACCOUNTING STATNDARDS IN KENDRIYA VIDYALAYA SANGATHAN.5. REGISTRATION UNDER SERVICE TAX IN RESPECT OF REGIONAL OFFICES AND KENDRIYA VIDYALAYAS.6. OBTAINING OF SEPARATE PAN AND TAN BY EACH REGIONAL OFFICE AND KENDRIYA VIDYALAYA.7. REVISION OF PENSION CASES OF PRE-2006 RETIREES.8. SUBMISSION OF MONTHLY RECEIPT & PAYMENT ACCOUNTS OF GPF/CPF/ NRDCPS.	ADC(Admn) /JC (FIN.)
01:00- 02:00 P.M.	LUNCH BREAK	
02:00- 03:30 p.m.	<p style="text-align: center;">WORKS</p> <ol style="list-style-type: none">1. TO REVIEW THE STATUS POSITION OF TRANSFER OF LAND.2. STATUS OF COMPLETION OF ONGOING WORKS OF SCHOOL BUILDINGS.3. SPECIAL REPAIR/STRENGTHENING OF PERMANENT SCHOOL BUILDINGS.4. TO REVIEW THE ADJUSTMENT OF DEPOSIT WITH CONSTRUCTION AGENCIES.	ADC(Admn) /SUPDT. ENG.

03:30- 03:45 PM	TEA BREAK	
03:45- 04:30 PM	<p style="text-align: center;">ESTABLISHMENT MATTERS</p> <ol style="list-style-type: none"> 1. MATTER CONCERNING WITH TRANSFER OF THE TEACHING AND NON TEACHING EMPLOYEE 2. MATTER REGARDING PROVIDING OF VACANCY POSITION OF STAFF 3. MATTER REGARDING FORWARDING OF REPRESENTATION OF STAFF 4. PERSONNEL MATTERS OF STAFF/ ADMINISTRATIVE/ FINANCE RELATED ISSUES TO BE DECIDED AT RO LEVEL ARE BEING FORWARDED TO THIS OFFICE IN THE NAME OF CLARIFICATION ETC. WHICH CONSUME LOT OF TIME AND WASTAGE OF MANPOWER. IT SHOULD BE AVOIDED. <p style="text-align: center;">RPS</p> <ol style="list-style-type: none"> 1. PREPARATION OF COMBINED SENIORITY LIST OF TGTS/PRTS AS ON 01-04-2011 2. GRANT FOR SELECTION SCALE OF ALL CATEGORIES 3. PROMOTION FROM PRT TO THE POST OF HM FOR THE YEAR 2013-14 	ADC(Admn)/ JC (ADMN.)
04:30- 05:30 PM	<p style="text-align: center;">VIGILANCE MATTERS</p> <ol style="list-style-type: none"> 1. DISCIPLINARY CASES PENDING IN REGIONAL OFFICES 2. MONTHLY REPORT OF DISCIPLINARY CASES 3. APPEAL, REVISION/REVIEW CASES 4. SEXUAL HARASSMENT CASES UNDER ART. 81(B) OF EDUCATION CODE FOR KVS 	ADC(Admn)/ DC (VIG.)

12th JULY, 2013 (FRIDAY) - SILVER OAK

09:30 - 11:00 AM	MEETING OF THE SPORTS CONTROL BOARD	BOOKLET
11:00- 11:15 AM	TEA BREAK	
11:15 AM- 12:30 PM	MEETING OF SPORTS CONTROL BOARD CONTINUED	
12:30- 01:00 PM	IMPLEMENTATION OF RAJBHASHA IN OFFICIAL WORK	ASTT. DIR. (OL)
01:00- 02:00 PM	LUNCH BREAK	
02:00 – 03:30 PM	MEETING OF NCC, BHARAT SCOUTS & GUIDES	BOOKLET
03:30- 03:45 PM	TEA BREAK	
03:45 – 04:15 PM	BRAIN STORMING SESSION	
04:15 PM	VALEDICTORY FUNCTION	