

जी. के. श्रीवास्तव, भा.प्र.से.  
अपर आयुक्त (प्रशासन एवं सतर्कता)  
G. K. Srivastava, I.A.S.  
Addl. Commissioner (Admn. & Vig.)



केन्द्रीय विद्यालय संगठन  
KENDRIYA VIDYALAYA SANGATHAN

18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110 016  
दूरभाष : 91-11-26855532, फ़ैक्स : 91-11-26514179, 26565536  
18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110 016 (India)  
Tel. : 91-11-26855532, Fax : 91-11-26514179, 26565536  
E-mail : addl.com.admn@gmail.com, Website : www.kvsangathan.nic.in

F. No. 110240/4/2014/KVS/ HQ/ Budget/PF-1/ 94-120

Dated:-6<sup>th</sup> October, 2015

The Deputy Commissioner,  
All Regional Offices.

**Sub: - Fee collection through bank – Non verification of student data on UBI webportal - Reg.**

Madam/Sir,

The KVS Hqr has received Emails from some of the Regional Offices and Kendriya Vidyalayas conveying that they have not been able to verify student data on the UBI fee collection Portal by due date i.e 30.09.2015. Due to this fact, the system is not accepting fee in respect of such students for quarter October- December, 2015.

You are aware that all student data was required to be verified on the UBI Portal on or before 30<sup>th</sup> September, as fee collection for ensuing quarter October- December, 2015 was to commence from 1<sup>st</sup> October, 2015. This aspect has been clearly conveyed during training program on fee collection organized during August and September, 2015. Further, an Email was also sent on 24<sup>th</sup> September, 2015 to all the Deputy Commissioners of Regions to ensure that all KVs must verify student data on or before 30<sup>th</sup> September, 2015.

It is further clarified to one and all that it is not possible to verify/edit student data on UBI Portal as complete student data stands frozen on last day of previous quarter as per schedule. Fee collection system was already in operation and server and other functional aspects were also in place. In view of the lapse on the part of some Principals/staff, KVS, shall not be able to achieve target of 100% automation for ongoing quarter Oct- Dec, 2015 as scheduled. In spite of the fact that System was in place and verification schedule was known to all, non verification of student data on UBI Portal reflects serious negligence on part of Principal/staff concerned. You are directed to analyze factual position from information available with you and initiate suitable disciplinary action under CCS(CCA)Rules,1965 against delinquent Principals. Principals, in turn, may be directed to initiate disciplinary action against defaulting teachers/staff in KVs.

DC(Finance) is sending a separate email to you informing mechanism for fee collection in respect of such students.

(G.K. Srivastava)

Additional Commissioner(Admn.)

**Distribution:-**

1. PS to Commissioner for information.
2. The Deputy Commissioner (Acad.)/EDP with direction to upload this on KVS Website under the link "Announcement".