

F.11056/01/PR/SS to LDC/2014-KVS(HQ)/Estt.III

Dated:30.10.2014

MEMORANDUM**Sub: Promotion to the post of LOWER DIVISION CLERK.**

The Competent Authority has approved promotion of the following **Sub Staff** to the post of **Lower Division Clerk** in the **pay band/ Scale** of **Rs.5200-20200/-** with **Grade Pay** of **Rs. 1900/-** and posted to Kendriya Vidyalaya as shown in column 5 against his name. He must communicate his unconditional acceptance positively by **20.11.2014** and get relieved for joining the place of posting as **LDC** after availing joining time as per rules. If he fails to get relieved by **20.11.2014**, this offer of promotion will automatically be treated as withdrawn and he would be debarred from getting further promotion for **01** year with attendant consequence such as seniority etc. with effect from **21.11.2014** as per KVS (HQrs.) No.6-6/1999/ KVS (HQ)RPS dated **4.9.08**.

SL. NO	SEN. NO.	NAME OF SUB STAFF	KV WHERE WORKING	POSTED TO KV
1	2	3	4	5
MAIN PANEL				
1	75	Sh Dharamvir Singh	Janakpuri(2)	Gole Market (II.Shift)
2	82	Sh.Prahlad Singh	Janakpuri(1)	INA (Ist Shift)
3	171	Sh. Parmanand Shah	Janakpuri(2)	RO Delhi
4	269	Sh. S.Bhim Chand	ITBP Bhanu	No.2 Patiala
5	371	Sh.SSP Singh	No.1 Dhanbad	Jharsuguda
6	393	Sh.Kailash Chand Sisodia	No.2 Indore	No.2 Indore
7	394	Sh.Sunil Kumar Chandle	No.1 Indore(1)	No.1 Indore (1 st Shift)

- The promotion made under SC/ST quota is subject to production of recent certificate obtained from competent authority of State Govt. in support of his continuing to belong to SC/ST as the case may be.
- The employee will have the option to get his pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1st July. The option should be exercised within a month of promotion.
- No extension of joining time shall be allowed except for reasons of illness/ confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command hospital as a case may be. The request, if any, for extension should be submitted through proper channel by **20.11.2014** to KVS (HQ) positively.
- It is also made clear that representation for either change of place of posting on promotion or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances.

R.S. Bhatnagar
 30/10/14
 (R.S. Bhatnagar)
 Admn. Officer (Estt.)

Distribution:

1. The individual concerned to communicate his acceptance positively by **20.11.2014**. In case of acceptance of promotion, he/she is directed to get relieved on or before **20.11.2014** failing which he/she is deemed to have been relieved on **20.11.2014**.
2. The Principal, KV concerned for necessary action. If the official is willing to proceed on promotion, he/she must convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Principal by **20.11.2014**. If he/she does not submit such willingness/ unconditional consent he/she will be deemed to be not interested in promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. If he/she has accepted the promotion, he/she may be relieved positively on or before **20.11.2014** to enable him/her to join at the place of posting.
3. The Principal where the employee is posted on promotion with a request to intimate the date of joining of the individual on promotion.
4. The Deputy Commissioner, KVS, Regional Office, Bhopal, Chandigarh, Delhi and Ranchi with the request to ensure the implementation of time schedule given in Sl. No.2, above and relieving of the employee.
5. The Finance Officer, KVS, Regional Office, concerned.
6. The Section Officer, RPS, KVS (HQ).
7. Guard file
8. EDP Cell, KVS(HQ) to upload the Memorandum in the website.