



केन्द्रीय विद्यालय संगठन (मुख्यालय)
KENDRIYA VIDYALAYA SANGATHAN
18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग
18, Institutional Area Shaheed Jeet Singh Marg,
नई दिल्ली/NEW DELHI-110016 दूरभाष/Tele:
2685857 फ़ैक्स/Fax: 011-26514179
वेबसाइट / Website: www.kvsangathan.nic.in

No.F.11029/2/Misc./2014-15/KVS(HQ)(Estt.II)

Dated: /05/2014

NOTICE

The attention of all the teaching and non-teaching staff of KVS is hereby invited to the following provisions of service matters available under Chapter VI, Art.59 and Point No. 27 of the Education Code for KVs which provides that;


“ No teacher shall present his grievances, if any, except through proper channel, nor will be canvas for any non official or outside influence or support in respect of any matter pertaining to his service in the vidyalayas”.

Further, it is informed that the provisions is also available under para 15 of the transfer guidelines effective from 01.04.2011 and amended from time to time under the head of safe guard against extraneous influence as under:-

“Employees shall not bring in any outside influence, if such an influence from whichever source espousing the cause of an employee is received it shall be presumed that the same has been brought in by the employee. The request of such an employee shall not be considered. Action may also be initiated against such an employee under relevant service rules.”

All teaching and non-teaching staff of all KVs/ ROs/ ZIETs/ KVS(HQ) accordingly advised to adhere to these instructions / provisions. Any violation of the same in future will be viewed seriously and necessary action will be initiated against the defaulting employee.

This issues with the approval of the competent authority.


(JAHAN SINGH)

ASSISTANT COMMISSIONER (ESTT.)

Distribution:-

1. All the Dy. Commissioner, KVS, Regional Offices are advised to bring this notice to their staff members and to all the KV concerned running under their jurisdiction with the instructions to the Principal of the KV concerned to bring this notice to all staff members of KV under intimation to this office.
2. All the Directors, ZIET, KVS for necessary action.
3. All the Branch Officers, KVS, HQ for necessary action.
4. Guard File.



कन्द्रीय विद्यालय संगठन

Kendriya Vidyalaya Sangathan

18 संस्थागत क्षेत्र

18 Institutional Area,

शहीद जीत सिंह मार्ग,

Shaheed Jeet Singh Marg

New Delhi - 110016

नई दिल्ली - 110016

Tele.:011-26858570/26514179(Fax)

Website:www.kvsangathan.nic.in

F. 11029/2014/KVS (HQ)/(Estt.II)/Misc

Dated: 28/05/2014

NOTICE

E-II/III SECTION

It is to bring to the notice of all employees concerned that Annual Transfer of teaching/non-teaching employee is in process as per Transfer-Guidelines. Grievance related to transfer (below Vice-Principal and Section Officer) for modification, cancellation etc. are to be sent through controlling officer via newly created E-mail address i.e. kvstransfer@gmail.com.

Accordingly, employees concerned are advised to send their grievances through controlling officer i.e., KV/RO/ZIET via E-mail only. Grievances received other than E-mail from KV/RO/ZIET will not be entertained.

The following instructions are placed hereunder for perusal by D.Cs KVS, R.O. concerned:-

1. All grievances/representations are to be sent **after scanning** through their respective controlling officer of RO/ ZIET/ KV within 07 days from the date of issue of Transfer Orders on the newly created E-mail address only i.e. kvstransfer@gmail.com .
2. The controlling officers must ensure before sending the grievances/ representations that content given therein is correct, genuine and not contrary to the KVS Transfer Guidelines. Efforts should be made to redress the grievance/ representation by the controlling officer then and there, if possible, to avoid unwanted correspondence.
3. After compliance as above, at Serial No. 02, the representations/ grievances are to be sent to KVS HQ (on newly created E-mail) through RO/ZIET/KV via E-mail and facts **must be verified** on the face of the representation.
4. The representation/ grievance regarding modification/ cancellation of transfer for change of station will be considered if the vacancy on the date of issue of order was available at the given/ choice place.
5. The employee visiting to KVS (HQ) will be allowed only with prior permission of his/ her controlling officer. He/she should bring the copy of representation sent through e-mail to the KVS (HQ).
6. The visit of the employee concerned without permission will not be entertained by KVS (HQ).
7. Application forwarded directly to KVS (HQ)/ advance copies other than the KVS employee will not be entertained except in exceptional cases.

All the DCs KVS, RO/Directors, ZIET, KVS are advised to bring this notice to their staff members and to all the KV concerned running under their jurisdiction with the instructions to the Principal of the KV concerned to bring this notice to all staff members of KV under intimation to this office.

(JAHAN SINGH)

ASSISTANT COMMISSIONER (ESTT.II/III)