



केन्द्रीय विद्यालय संगठन

केन्द्रीय विद्यालय संगठन  
Kendriya Vidyalaya Sangathan  
18 संस्थानिक क्षेत्र  
18 Institutional Area,  
शहीद जीत सिंह मार्ग  
Shaheed Jeet Singh Marg  
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Website:www.kvsangathan.nic.in

F.No.11056/2/PR/UDC/2013 -KVS(HQ)(E-III)

Date : 13.01.2015

**MEMORANDUM**

**Sub: Promotion to the post of UDC.**

The Competent Authority has approved promotion of the following **LDCs** to the post of **Upper Division Clerk** in the pay band/ Scale of **Rs.5200-20200/- with Grade Pay of Rs. 2400/-** and posted to Kendriya Vidyalayas/ROs as shown in column 6 against their name.They must communicate their unconditional acceptance positively by **29.1.2015** and get relieved for joining the place of posting as **UDC** after availing joining time as per rules. If they fail to get relieved by **29.1.2015** this offer of promotion will automatically be treated as withdrawn and they would be debarred from getting further promotion for **01** year with attendant consequence such as seniority etc. with effect from **30.1.2015** as per KVS (HQrs.)..No.6-6/1999/KVS(HQ)RPS dated 4.9.08.

SC Main Panel

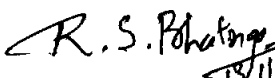
S.No.	SEN.NO. AS PER SEN. LIST AS ON 01.04.2006	Name	Date of Birth	Present Place of posting (indicate KVS (HQ)/RO /ZIET)	POSTING
1	386	SH. JYOTISH DAS	09.11.1959	DULIAJAN	KV, DINJAN
2	387	SH KHUSI RAM	02.07.1959	No.I Hindon	KV, SL MEERUT
3	399	SH. DEV RAJ	15.01.1963	RO CHANDIGARH	KV, HUSSAINPUR
4	405	SH. RAJU KUMAR	04.01.1969	KATI HAR	KV, KATI HAR
5	416	SH. D.K. DAS	01.03.1955	NAGAON	KV IIT GUWAHATI
6	419	SH. TILAK CHANDRA DAS	28.03.1965	NO. 1 TEZPUR	KVS, RO, TINSUKIA
7	424	SH. ARVIND SAHARE	01.07.1972	RO BHOPAL	KVS, RO, BHOPAL
9	436	SH RAJEEV KUMAR SAGAR	18.10.1970	KVS(HQ)	KVS, RO, GURGAON
10	440	SH. RAKESH KUMAR SAGAR	01.01.1973	KVS(HQ)	KVS, RO, GURGAON
11	441	SMT REKHA RANI	30.06.1969	KVS(HQ)	KV, NM ROAD, N.DELHI

2. The promotion made under SC/ST quota is subject to production of recent certificate obtained from competent official of State Govt. in support of his continuing to belong to SC/ST as the case may be.

3. The employees will have the option to get their pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1<sup>st</sup> July. The option should be exercised within a month of promotion.

4. No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command Hospital as a case may be. The request, if any, for extension should be submitted through proper channel by **29.1.2015** to KVS(HQ) positively.

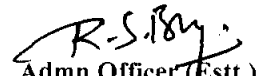
5. It is also made clear that representation for either change of place of posting on promotion or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances.

  
(R.S. Bhatnagar)  
Admn Officer (Estt.)

Contd.....2

**Distribution:**

1. The individual concerned to communicate his acceptance positively by **29.1.2015** In case of acceptance of promotion, he/she is directed to get relieved on or before **29.1.2015** failing which he/she is deemed to have been relieved on **29.1.2015**.
2. The Principal, KV concerned for necessary action. If the official is willing to proceed on promotion, he/she must convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Principal by **29.1.2015** If he is not submitting such willingness/ unconditional consent he/she will be deemed to be not interested in promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. If he/she has accepted the promotion, he/she may be relieved positively on or before **29.1.2015** to enable him/her to join at the place of posting.
3. The Principal where the employee is posted on promotion with a request to intimate the date of joining of the individual on promotion.
4. The Deputy Commissioner, KVS, Regional Office, concerned, with the request to ensure the implementation of time schedule given in Sl. No.2, above and relieving of the employee
5. The Finance Officer, KVS, Regional Office, concerned.
6. The Section Officer, RPS, KVS (HQ).
7. The Statistical Officer, EDP Cell, KVS(HQ) with a request to upload the Memorandum in KVS Website.
8. Guard file

  
Admn Officer (Estt.)

13/1/14