



केन्द्रीय विद्यालय संगठन(मु0)  
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016  
KENDRIYA VIDYALAYA SANGATHAN (HQ)  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26521898 Fax 26514179  
Website: www.kvsangathan.nic.in

F. 11042/1-1/2015-KVS(Estt-I)

Dated: 10.09.2015

**MEMORANDUM**

**SUBJECT: Offer of appointment to the post of Principal.**

With reference to his application for the post of Principal, **SH. MUKESH KUMAR VERMA**, is hereby informed that he has been selected for appointment against a temporary post of Principal in the Kendriya Vidyalaya in the **Pay Band of Rs. 15600-39100 (PB-3) + Rs.7600 as Grade Pay** and posted in Kendriya Vidyalaya, **KARIMGANJ**. He will draw allowances and other benefits in addition to pay at the rates as admissible to Kendriya Vidyalaya Sangathan employees. This offer of appointment is subject to the candidate being declared fit for the post of Principal by a Civil Surgeon.

2. No TA will be admissible for the first joining of the Sangathan as Principal.
3. He will be on probation for a period of **two years** from the date of appointment, which may be extended by another one year by the competent authority for the reasons to be recorded in writing. Upon successful completion of probation, he will be confirmed in his turn as per KVS Rules.
4. During the probation and thereafter, until he is confirmed, his services are terminable by one month's notice on either side without any reason being assigned therefore. The appointing authority, however, reserves the right to terminate the services of the appointee from the post of Principal before the expiry of the stipulated period of notice by making payment of a sum equivalent to the pay & allowances for the period of notice of the unexpired portion thereof.
5. He will be liable to be transferred anywhere in India.
6. He will be governed by Kendriya Vidyalaya Sangathan Employees Welfare Scheme.
7. He will be eligible for New Restructured Defined Contributory Pension Scheme only as circulated by KVS (HQ) vide circular No. F.2-17/2003-04/KVS(Budget) dated 08/12.03.2004 and F.2-17/2003-04/KVS (Budget) dated 24.12.2004.
8. The appointment to the post of Principal is provisional and is subject to the condition that the Scheduled Caste/Tribe Certificate/OBC/Physically Handicapped certificate being verified through proper channel. If the verification reveals that the claim to belong to SC/ST/OBC/PH as the case may be, is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates. In case of Other Backward Classes if the verification reveals that the claim of the candidates not to belong to creamy layer is false his services will be terminated forthwith without assigning any further reasons.
9. In case of any dispute or claim against KVS, in respect of service of any contract arising out to or following from this offer of appointment, the court at Delhi alone shall have the jurisdiction.
10. If he accepts the offer of the terms & conditions stipulated he should send his acceptance in prescribed proforma enclosed herewith latest by **21.09.2015** to this office on receipt of this memorandum and will join the Kendriya Vidyalaya mentioned above on or before **13.10.2015**. If the offer is not accepted by the said date or after acceptance if the appointee does not report for duty at his place of posting by **13.10.2015**, this offer of appointment will automatically stand cancelled and no further correspondence will be entertained from him.

11. Suppression of any information will be considered a major offence for which the punishment may extend to dismissal from the service.

12. He/she will not request for transfer within one year of initial appointment on the first posting. He/she is liable to be transferred anywhere in India.

This issues with the approval of the Commissioner, KVS.

  
10/9/15  
N.K Singh)  
Assistant Commissioner (Estt.)

**SH. MUKESH KUMAR VERMA,  
PGT (COMMERCE),  
A-62, ASHOK PURAM COLONY,  
DAFI, VARANASI – 221 011 (UP).**

**Copy forwarded to:-**

1. The Principal, Kendriya Vidyalaya, BHU Varanasi in case Sh. Mukesh Kumar Verma, accepts the offer of appointment he should be relieved with the instruction to join his new post under intimation to this office and the regional office concerned. It may be ensured before relieving that no disciplinary case is pending/contemplated against him and he is not under currency of any penalty. In case any such thing is noticed the same may be intimated to this office immediately by FAX/Speed Post/E-mail.
2. The Deputy Commissioner, Kendriya Vidyalaya Sangathan, Regional Office, SILCHAR. He is requested to ensure that no disciplinary case is pending or contemplated against the applicant being appointed and also that he is not under currency of any penalty before his/her joining. In case any such thing is noticed the same may be intimated to this office immediately by FAX/Speed Post/E-mail and he may not be allowed to join. The original application of Sh. Mukesh Kumar Verma is also enclosed for keeping in his personal file.
3. The Chairman, VMC, KV Karimganj. He is requested to intimate the date of joining of this incumbent to this office as well as Deputy Commissioner concerned immediately by Speed Post/FAX/E-mail. He is requested to ensure that no disciplinary case is pending or contemplated against the applicant being appointed and also he is not under currency of any penalty before his joining. In case any such this is noticed the same may be intimated to this office immediately by FAX/ Speed Post/ E-mail and he may not be allowed to join.
4. The Deputy Commissioner, KVS RO, Varanasi for information.
5. The Deputy Commissioner (Admn) (RPS), KVS (HQ), New Delhi.
6. Personal File/ Guard File.

Assistant Commissioner (Estt.)

**ACCEPTANCE OF OFFER OF APPOINTMENT TO THE POST**  
**OF PRINCIPAL**

I \_\_\_\_\_ hereby accept the offer  
of appointment to the post of Principal in Kendriya Vidyalaya  
Sangathan made vide Memorandum no.  
\_\_\_\_\_ dated \_\_\_\_\_

and also the terms and conditions mentioned therein. I agree to join  
duty at the place of posting on the date indicated therein. I further  
agree that I would not put up any application or bring pressure for  
transfer from the place of posting within one year.

Signature: \_\_\_\_\_

Name in Block letters \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

The Assistant commissioner (Vig & Estt),  
Kendriya Vidyalaya Sangathan (HQ),  
New Delhi – 110016.