



केन्द्रीय विद्यालय संगठन
Kendriya Vidyalaya Sangathan

18 संस्थानिक क्षेत्र

18 Institutional Area

शहीद जीत सिंह मार्ग

Shaheed Jeet Singh Marg

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F.No.11056/3/PR/Asstt/2013-KVSHQ(Estt-III) | 15/04-2015

Date: 08.09.2015

MEMORANDUM

SUBJECT : Promotion to the post of Assistant.

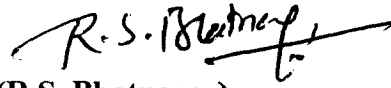
The Competent Authority has approved promotion of the following UDC to the post of Assistant in the pay band/ Scale of Rs.9300-34800/- with Grade Pay of Rs. 4200/- and posted to Kendriya Vidyalaya (HQ) as shown in column 4 against his name. He must communicate his unconditional acceptance positively by **25.09.2015** and get relieved for joining the place of posting as Assistant after availing joining time as per rules. If he fails to get relieved by **25.09.2015** this offer of promotion will automatically be treated as withdrawn and he would be debarred from getting further promotion for **01** year with attendant consequence such as seniority etc. with effect from **26.09.2015** as per KVS (HQrs.). letter No.6-6/1999/KVS(HQ)RPS dated 4.9.08.

S.No.	Name of UDC	Present KV	Posting to
1	2	3	4
1	Sh. V K Tyagi	KV No.4 Delhi Cantt	KVS(HQ)

2. The promotion made under SC/ST quota is subject to production of recent certificate obtained from the competent authority of State Govt. in support of his continuing to belong to SC/ST as the case may be.
3. The employee will have the option to get his pay fixed from the date of promotion or from the date of increment in the lower post, i.e., on 1st July. The option should be exercised within a month of promotion.
4. No extension of joining time shall be allowed except for reasons of illness/confinement of the employee duly supported by medical certificate from Chief Medical Officer / Medical Supdt. / Civil Surgeon of Govt. Hospital / Distt. Hospitals or from Chief Medical Officer of the Hospital of Public Sector Undertakings/Projects to which the school is attached/Military or Command Hospital as a case may be. The request, if any, for extension should be submitted through proper channel by **25.09.2015** to KVS(HQ) positively.

5. It is also made clear that representation for either change of place of posting on promotion or for extension of time to join the post (other than covered under para 4 above will not be entertained under any circumstances.

This issues with the approval of the competent authority.


(R.S. Bhatnagar)
Admn Officer (Estt.)

Distribution:

1. The individual concerned to communicate his acceptance positively by **25.09.2015**. In case of acceptance of promotion, he is directed to get relieved on or before **25.09.2015** failing which he is deemed to have been relieved on **25.09.2015**.
2. The Principal, KV concerned for necessary action. If the official is willing to proceed on promotion, he/she must convey his/her unconditional willingness/consent to the Kendriya Vidyalaya Sangathan (HQ) through the Principal by **25.09.2015**. If he is not submitting such willingness/ unconditional consent he/she will be deemed to be not interested in promotion and his/her offer of promotion shall stand automatically withdrawn without any further notice. If he/she has accepted the promotion, he/she may be relieved positively on or before **25.09.2015** to enable him/her to join at the place of posting.
3. The Deputy Commissioner, KVS, Regional Office, concerned, with the request to ensure the implementation of time schedule given in Sl. No.2, above and relieving of the employee.
4. The Finance Officer, KVS, Regional Office, concerned.
5. The Section Officer, RPS, KVS (HQ).
6. The Dealing Official Estt-III Section, KVS(HQ).
7. Guard file
8. *Statistical Officer (RPP) with a request to upload the order in KVS website*