

जी.के. श्रीवास्तव, भा.प्र.से.
अपर आयुक्त (प्रशासन एवं सर्तकता)

G.K. Srivastava, I.A.S.
Addl. Commissioner (Admn. & Vig.)



केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN

18, संस्थागत क्षेत्र/18, Institutional Area,
शहीद जीत सिंह मार्ग/Shahed Jeet Singh Marg,
नई दिल्ली-110016/New Delhi-110016
दूरभाष/Tel. : 011-26855532
फैक्स/Fax : 011-26514179
ई-मेल/E-mail : addl.com.admn@gmail.com
वेबसाइट/Website : www.kvsangathan.nic.in

F.1-5-KVS/ADC(Admn)/2013

NOTICE

As per calendar of activities the transfer process for the year 2013-14 has been over on 31st July, 2013. To facilitate the employees of KVS wrt their transfer related requests, a PR Cell was opened in the KVS HQrs to receive applications/representations of visiting employees. Though the transfer process is over, yet it is noted that a large number of KVS employees/ their relatives seeking transfer/ modification/ cancellation are still visiting KVS HQrs which not only disturbs the smooth functioning of office but also results in absence of KVS employees, especially teachers, from their schools resulting in hindrance in studies of students.

Since, the transfer process for the year 2013-14 is now over, hence it has been decided to close the PR Cell functioning in KVS HQrs wef 10th September, 2013. From 10th September, 2013 onwards, no KVS employee/ visitor will be entertained in person in the KVS HQrs with regard to transfer matters. However, for other service related matters, concerned KVS employees can still visit the KVS HQrs between 4-5 pm on working days.

All Principals and controlling officers in Regional Offices will ensure that these orders are complied with strictly and no employee is allowed to visit KVS HQrs in connection with transfer related matters from 10th September, 2013 onwards. These orders be brought to the notice of all KVS employees/teachers immediately. Copy of this notice be displayed on the Notice Boards of all Kendriya Vidyalayas, for information of all concerned.


(G.K. Srivastava)

Additional Commissioner (Admn)

Distribution

1. All Deputy Commissioners of Regional Offices/Directors, ZIET
2. All Principals through Regional Offices
3. Notice Board of KVS HQrs
4. Website of KVS