



KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, INSTITUTIONAL AREA
SHAHEED JEET SINGH MARG
NEW DELHI- 110602
Ph- 011-26858570

F.11032/8/2008/KVSHQH/Acad

Dated 3.12.2009

The Assistant Commissioner
Kendriya Vidyalaya Sangathan
All Regional Office

Sub:-2010-2011 Fulbright Distinguished Awards in teaching Program -reg.

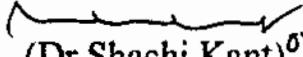
Madam/Sir,

This office has received a letter dated 24.11.0 from Ms.Gayatri Singhal, Indian Program Coordinator, Fulbright,USIEF,Delhi regarding Fulbright Distinguished Awards (copy enclosed).

You are requested to circulate to all the Kendriya Vidyalayas functioning under your control and send a consolidated information to this office. Please note that last date of the submission to KVS (HQ) is January 5,2010.No proposals will be entertained after due date or if any form is received directly from a Kendriya Vidyalaya.

Yours faithfully,

Encl:- As above


(Dr.Shachi Kant)^{04/12/09}
Deputy Commissioner(Trg)



November 24, 2009

Dr. Sachi Kant
Deputy Commissioner (Training)
Kendriya Vidyalaya Sangathan
18 Institutional Area
Shaheed Jit Singh Marg
New Delhi 110 016

Dear Dr. Kant:

I am happy to inform you that United States- India Educational Foundation (USIEF) has announced **2010-2011 Fulbright Distinguished Awards in Teaching program** fellowship for full time Indian teachers teaching any subject at any level (primary, middle or secondary) at a school in India. This program is also open to Indian administrators/academic coordinators who spend 50% of their time in classroom teaching at schools in India. The program will bring teachers from Argentina, India, Israel, Finland, Mexico, Singapore and South Africa to the U.S. for a semester-long program.

Selected participants from India will be placed at a U.S. host university with a respected School of Education from late August to mid-December, 2010. The host university will provide a broad range of resources in the teachers' fields of teaching expertise. In addition, participants may enroll in graduate level classes, conduct research, lead classes and seminars for U.S. teachers and students, and engage in other teaching related activities. During the program Distinguished Teachers will work toward the completion of a capstone project of their own design. Additionally, the teachers may team teach and conduct occasional master classes as part of the in-service training of teachers at local secondary schools. Upon returning home, teachers will be expected to share knowledge and experience gained on the program with teachers and students in their home schools and with their communities.

Details regarding the program and the application form are enclosed. I would be grateful if you could post this announcement on your website and also bring it to the attention of interested teachers teaching in Kendriya Vidyalayas. I am also forwarding the application material to you via email. The deadline for the application is **January 15, 2010.**

I want to take this opportunity to thank you for your enthusiasm and support for teacher development and I look forward to your continued support and cooperation.

Sincerely,
Jayanti
Garima Singhal
Indian Program Coordinator

KVS DC (Trg.)
Dy. No. 2807 ... 03/12/09

United States-India Educational Foundation

United States-India Educational Foundation is a binational organization established by treaty in 1950
12 Halsey Road, New Delhi 110 001, India Tel: +91-11-4209 0909, 2332 8944 Fax: +91-11-2332 9718 E-mail: info@fulbright-india.org

REGIONAL OFFICES :

- Chennai : American Consulate Building, Anna Salai, Chennai 600 006, India Tel: +91-44-2357 4131, 2857 4434 Fax: +91-44-2811 2075 E-mail: usiefchennai@fulbright-india.org
- Kolkata: American Center, 38A Jawaharlal Nehru Road, Kolkata 700 071, India Tel: +91-33-3964 6300 Fax: +91-33-2266 1636 E-mail: usiefkolkata@fulbright-india.org
- Mumbai : American Center, 4 New Marine Lines, Mumbai 400 020, India Tel: +91-22-2262 4603 Fax: +91-22-2266 3956 E-mail: usiefmumbai@fulbright-india.org

CS(ad)

So (arad)

Keep notes on J.C. (Trg.) for central office to all states give to EPP cell for display on website

D.C (Trg.) To be posted on KVS website circulated to all regions

03/12/09



2010-2011 Fulbright Distinguished Awards in Teaching Program



Program Description

The Fulbright Distinguished Awards in Teaching program, sponsored by the Bureau of Educational and Cultural Affairs, U.S. Department of State, recognizes and encourages excellence in teaching in the U.S. and abroad. It is part of the overall Fulbright Program, named in honor of Senator William Fulbright, which promotes mutual understanding among people of the United States and other countries. The program will send highly accomplished primary to secondary school teachers from the U.S. abroad and bring international teachers to the U.S. for a semester-long program. For international teachers, the program is open to teachers from Argentina, India, Israel, Finland, Mexico, Singapore and South Africa.

Selected international participants will be placed at a U.S. host university with a respected School of Education from late August to mid-December, 2010. The host university will provide a broad range of resources in the teachers' fields of teaching expertise. In addition, participants may enroll in graduate level classes, conduct research, lead classes and seminars for U.S. teachers and students, and engage in other teaching related activities. During the program Distinguished Teachers will work toward the completion of a capstone project of their own design. Additionally, the teachers may team teach and conduct occasional master classes as part of the in-service training of teachers at local secondary schools. Upon returning home, teachers will be expected to share knowledge and experience gained on the program with teachers and students in their home schools and with their communities.

ABOUT THE BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS, U.S. DEPARTMENT OF STATE

The Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State fosters mutual understanding between the people of the United States and the people of other countries around the world. ECA does this through a wide range of international exchanges as authorized by the Mutual Educational and Cultural Exchange Act of 1961, as amended. ECA works in close cooperation with U.S. Embassies overseas to promote personal, professional and institutional ties between private citizens and organizations in the United States and abroad.

UNITED STATES-INDIA EDUCATIONAL FOUNDATION (USIEF)

The United States-India Educational Foundation (USIEF) was established in 1950 to promote mutual understanding between the citizens of India and of the U.S. through educational exchange of outstanding scholars, professionals and students. USIEF fosters research, lecture and study primarily through fellowships for Indian and U.S. citizens; educational advising for Indians interested in study opportunities in the U.S.; and dialogue among its alumni and their communities.

Academy for Educational Development (AED)

The Academy for Educational Development (AED) is a nonprofit organization working globally to improve education, health, civil society and economic development. As a Fulbright partner organization it conducts program outreach, organizes the selection of program participants and the U.S. host university, supports international teachers based in the United States, works with the U.S. host university and mentors, and administers alumni programs.

To Be Eligible You Must:

Professional Competence

- Hold at least a bachelor's degree and a teacher training degree;
- Be full time teachers teaching at any level (primary, middle or secondary) or administrators/academic coordinators who spend 50% of their time in classroom teaching;
- Teachers of any subject may apply;
- Have at least five years teaching experience;
- Demonstrate experience conducting and leading professional development activities;
- Have previously received a teaching award or an exemplary evaluation by a school administrator;
- Demonstrate good English language competence and possess a paper based TOEFL score of 550 (213 Computer Based TOEFL, 79 Internet Based TOEFL) or an IELTS score of 6.5.
- If you have taken any standard test of English language proficiency such as the TOEFL or IELTS, please attach a photocopy of the score report to your application. If you have not taken the TOEFL or IELTS and are selected as a nominee, you will be required to take the TOEFL in February 2010. USIEF will provide fee vouchers towards the TOEFL exam.

Citizenship

- Be a citizen of India and reside in India at the time of application;
- Be qualified to obtain/hold a valid Indian passport by January 15, 2010.

Grant Benefits

- Round-trip economy airfare for the participant
- Lodging and meals for the entire grant period
- Maintenance allowance designed to assist with the costs of food and lodging during the U.S. program
- Distinguished Teachers will also have the opportunity to apply for professional enrichment funds to support development, research, or cover expenses of attending a conference or workshop related to their fields of teaching expertise
- Dependents may accompany program participants. No allowance or travel is provided for dependents. Participants with accompanying dependents will need to demonstrate adequate personal funds to support their stay in the U.S.

Application Checklist

A complete application material should include:

- Completed and signed application form including typed responses to the application questions;
- A resume or CV demonstrating that the applicant meets all the eligibility criteria;
- Candidates must attach complete and certified academic documents covering the entire period of study at universities or other post-secondary institutions (after high school examination). Documents must be accompanied by complete English translations. In case you cannot get your marksheets/degree certificates attested/certified by the institution(s) that issued these to you, attach photocopies of the marksheets and degree/diploma certificates. Short-listed candidates will be required to produce the originals at the time of interview in Delhi;
- Sabbatical Leave authorization Form;
- Administrative Referral Form from the Principal or Department Head in the prescribed format;
- Two Letters of Recommendation;
- Photocopies of any teaching awards the applicant has received;
- Project proposal.

Important Note

Completed applications of applicants, including central and state government employees, must be submitted through the appropriate administrative authority/official. The participant must be eligible for leave from their school/organization for the entire duration of the program. All applications should indicate that leave will be granted for the fellowship, should the applicant be selected.

In "Sabbatical Leave Authorization Form", there is a question "Is your school willing to grant you a semester sabbatical-leave?" Please check with your school principal/administrative authority if you are eligible for this leave, which is generally leave with pay for academic/research purposes. Even if your school does not offer sabbatical leave, your application must indicate if leave will be granted to you. It is not necessary that you receive leave with pay to avail of the fellowship.

Project Proposal

Grantees will be expected to produce a final capstone project at the end of the program, with the form and content of the project proposed by the applicant at the time of application; projects should encourage cross-cultural dialogue and support future teaching activities. The host university will assign each participant a mentor who will help guide and refine participants' project ideas. Participants should be creative in developing program activities that will enhance their project and contribute to its successful implementation. Each teacher will be encouraged to give presentations on their project activities, and to compile written reflections and photographic or other records of their U.S. experiences.

Application Procedure

Application forms can be obtained in person from USIEF office at New Delhi or requested from the USIEF office along with a stamped self-addressed (Rs. 25) 10 x 7 inches envelope.

All applications, hand delivered or posted, must reach the USIEF, Fulbright House, 12 Hailey Road, New Delhi 110001, no later than **January 15, 2010**. Please write **ATTN: Fulbright Distinguished Awards in Teaching** on the envelope.

Selection Procedure and Timeline

Any changes in the dates below will be posted at the USIEF office as well as the USIEF website.

- | | |
|--|---------------------|
| 1. Program announcement | November 20, 2009 |
| 2. APPLICATION DEADLINE: | January 15, 2010 |
| 3. Screening of applications: | End of January 2010 |
| 4. Call letters for interviews to short-listed candidates: | End of January 2010 |
| 5. National Interviews in Delhi: | Mid February, 2010 |

Fellows will be selected through a merit-based open competition. After the application deadline, USIEF will review all eligible applications. Short listed candidates will be interviewed by a committee in New Delhi which will select nominees whose names will be forwarded to Washington DC for further consideration. Nominees will be required to take the TOEFL examination. Final selections will be made by an independent, U.S.-based selection committee that will review applications from all participating countries.

USIEF Offices

USIEF has headquarters in New Delhi, and three regional offices in Chennai, Kolkata and Mumbai.

• USIEF, " Fulbright House", 12 Hailey Road, New Delhi 110 001

Email: ip@usief.org.in ; website: www.usief.org.in

Phone: 011-2332-8944; 42090909 Fax: 011-2332-9718

(For Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab, Rajasthan, Uttar Pradesh, Uttarakhand, and all Union Territories in the North)

• USIEF Regional Office, American Center, 4 New Marine Lines, Mumbai 400 020

Email: usiefmumbai@usief.org.in ; Phone: 022-2262-4603; Fax: 022-2266-3956

(For Goa, Gujarat, Madhya Pradesh, Chattisgarh, Maharashtra, and all Union Territories in the West)

• USIEF Regional Office, The American Center, 38A, Jawaharlal Nehru Road, Kolkata 700 071

Email: usiefkolkata@usief.org.in ; Phone: 033-3984-6310 Fax: 033-2288-1636

(For Arunachal Pradesh, Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Orissa, Sikkim, Tripura, West Bengal, and all Union Territories in the East)

• USIEF Regional Office, American Consulate Building, Mount Road, Anna Salai, Chennai 6000 06

Email: usiefchennai@usief.org.in ; Phone: 044-2811-2049; Fax: 044-2811-2075

(For Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, and all Union Territories in the South)



DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

APPLICATION FOR INDIAN TEACHERS

2010 – 2011

Funded by
The Bureau of Educational and Cultural Affairs of the U.S. Department of State

Administered by
The Academy for Educational Development (AED)



DISTINGUISHED FULBRIGHT AWARDS IN TEACHING

APPLICATION INSTRUCTIONS

Please read this booklet carefully before completing the application to be sure that you meet eligibility requirements for the program. Applications are not considered until all of the forms listed on the "Application Checklist" (p.v) are completed properly and received by the appropriate administering partner. All forms and recommendations on the checklist must be submitted by the January 15, 2010 deadline.

Special Instructions:

J. William Fulbright Foreign Scholarship Form (p. A1)

This page, A1, follows the Application Checklist page. It must be completed and returned along with your application. This form is especially important as the Foreign Scholarship Board (FSB) is the body that approves the exchange. This form **MUST** be filled out **COMPLETELY**. Please remember to review the form carefully for omissions and spelling errors.

In section L, you should provide a brief general description of what you expect to gain professionally and personally from participating in the Distinguished Fulbright Awards in Teaching Program. Since this form will be forwarded to the FSB under separate cover and is distinct from the short essay questions and the Capstone Project proposal on page A7 of the application, please *do not make reference to other sections of your application in this summary.*

Application (pp. A2 to A8)

If additional space is needed, enter information in the "Remarks" section on page A6, or use additional sheets. Fill out the application forms completely and sign page A8 before you mail in a hard copy of the document; use additional sheets for continuation purposes only. Do not simply say "see attached" or refer to your resume.

Approval and References (p. R1 to R8)

All approval forms and letters of recommendation are due by January 15, 2010. Pages R1 to R8 comprise four approval and reference forms. The applicant should complete Item 1 on each form and then give it to the appropriate colleagues or officials. The referee must fill out the form completely and sign it where indicated.

"Sabbatical Leave Authorization" Form (p. R1 to R2)

The official who completes and signs the "Sabbatical Leave Authorization" form must be the official authorized to approve participation in the exchange, grant a leave of absence, and approve the appropriate salary arrangements. Applicants should discuss their application to the program with their administrator in advance and should be aware that their application will not be considered without the administrator's approval. The "with salary" box does not need to be checked for the applicant to be considered for selection.

Reference Forms (pp. R3 to R8)

The references should be completed and signed by individuals familiar with the applicant's professional work. The "Administrator Referral" form, on pages R3-R4, must be completed by the applicant's supervising administrator: he/she must rate the candidate, and respond to five questions about the applicant. The "Letter of Recommendation" forms, on pages R5-R8, are to be completed by educators able to comment on the applicant's strengths and weaknesses. Applicants should not include performance evaluations with their applications. Other commendations and awards may be listed on page A4 under "Previous awards and academic achievements."

Transcripts/ Academic Documents

Candidates must attach complete and certified academic documents covering the entire period of study at universities or other post-secondary institutions (after secondary school examination). Documents must be accompanied by complete English translations. In case you cannot get your marksheets/degree certificates attested/certified by the institution(s) that issued these to you, attach photocopies of the marksheets and degree/diploma certificates.

In general, we prefer that the entire hard copy of the application (including the application form, short essays, project proposal, resume, references, award copies, and transcripts) be submitted in one complete packet.

Miscellaneous

Applicants must inform the Distinguished Fulbright Awards in Teaching Program in writing of:

- a change of address, phone number, or email;
- a change of plans affecting the application;
- a desire to withdraw the application;
- an application to teach or study abroad under another program;
- a termination of teaching contract;
- a change in assignment or school administration.

Application Checklist

Please complete this checklist and enclose it with your application package:

1. Does your package include:

- Fulbright Foreign Scholarship Board form? (1 copy)
- Original application? (1 copy)
- Responses to the five short essay questions? (1 copy)
- Capstone project proposal narrative? (1 copy)
- Resume or Curriculum Vitae (CV)? (1 copy)
(This should include information on your educational history; employment; academic honors and awards; international travel; scholarships; publications, and extracurricular, community, and volunteer activities.)
- Completed "Sabbatical Leave Authorization" form?* (1 copy)
- Completed "Administrator Referral" form?* (1 copy)
- Completed "Letter of Recommendation" forms?* (1 copy of each recommendation)
(Letters of recommendation can be from a former professor, work supervisor, or co-worker who knows you well. Please note that letters should be in English when possible, but you may also provide a copy translated into English along with the original.)
- Copies of any previous teaching or leadership awards?
- Certified university transcripts? (1 copy for each university attended)
(Each transcript should include the names of courses and the grades received. Please provide English translations of all transcripts; it is not necessary to certify the translations.)

[Please do not send teaching certificates, school marksheets, academic papers, or audio or video tapes.]

*All reference forms submitted must include original signatures.



*J. William Fulbright Foreign Scholarship Board
Distinguished Fulbright Awards in Teaching
2010 - 2011*

This form must be typed

A. Name: Dr. Mr. Mrs. Ms. Miss

Last First Middle Initial

B. Country of Citizenship: _____
Country of Residence: _____

C. Home Telephone (country code, number):

D. Complete Home Mailing Address (include number, street, city, state, postal code):

E. Date of Birth (month/day/year):

Place of Birth (city, state, country):

F. Indicate year and country of any previous Fulbright grants (if none, write 'none'):

G. Current Occupation:

Name and address of employer

Job Title

Employed Since (mm/yyyy)

H. Current Subject(s) and grade level(s):

I. First Country Choice: USA

J. Education:

Name of institution, university, or professional school and location

Major field of study

Name of degree and date received

K. Name your most significant publications/honors/awards/projects or other accomplishments:

L. Provide a summary in approximately 50 words of your personal/professional goals as related to this exchange program. This explanation of your goals will be reviewed by the Fulbright Scholarship Board. (Please use only this space. Additional pages will not be accepted):

FOR FSB USE ONLY: Approve Disapprove Abstain

FSB NAME SIGNATURE DATE

Please provide all answers in English.

NAME

Please print your name clearly exactly as it appears on your passport or government issued identification.

Last *First* *Middle*

Please indicate any other spelling(s) or name(s) you use: _____

HOME COUNTRY CONTACT INFORMATION

Permanent mailing address in your home country:

Street Address: _____ City: _____ State: _____ Zip: _____

Home telephone: _____ Mobile telephone: _____

Fax number: _____ E-mail address: _____

Preferred contact number: _____ Best time to contact you: _____

PERSONAL DATA AND PASSPORT MATERIALS

Sex: Male Female Date of Birth: _____ Place: _____
Month/Day/Year *City* *Country*

Country of permanent legal residence: _____ Country of citizenship: _____

Do you also hold U.S. citizenship? Yes No

Do you also have U.S. permanent residency (a green card)? Yes No

Marital status: Single Engaged Married Spouse's full name: _____

Spouse's citizenship: _____ Number of children: _____

Please provide a clear photocopy of the photo/data info page of your current passport.

EMERGENCY CONTACT INFORMATION

Please provide the names and contact information of individuals who should be notified in case of an emergency.

In your home country:

<i>Name</i>	<i>Relationship to you</i>	<i>Street Address</i>
<i>City</i>	<i>State and/or Country</i>	<i>Telephone Number</i>
		<i>E-mail address</i>

SCHOOL AND EMPLOYMENT INFORMATION

 Name of School: _____ Public Private

Address: _____ Telephone: _____

Number of Students: _____ Number of Teachers: _____

Applicant's subject(s) or department: _____ Grade Level(s): _____

 Number of years of teaching experience: _____ The applicant is a: Full-time teacher Part-time teacher

 Is your school willing to grant you a semester "sabbatical" leave? Yes No

Approving Immediate Supervisor's Name: _____ Title: _____

 Approving Immediate Supervisor's Telephone and email address: _____

Approving Principal's Name: _____ Title: _____

 Approving Principal's Telephone and email address: _____

Approving Administrative Official's Name: _____ Title: _____

The administrator must be a school system representative responsible for approving the applicant's leave of absence for the duration of the program

Approving Administrative Official's Institution: _____

Approving Administrative Official's Telephone and email address: _____

Current Employment

Grade Levels Taught	Subjects Taught	Dates of Academic Year		Dates of Employment	
		Start Date:	End Date:	From:	To:

Previous Employment (if applicable)

Grade Levels Taught	Subjects Taught	Dates of Academic Year		Dates of Employment	
		Start Date:	End Date:	From:	To:

EDUCATIONAL BACKGROUND

Please provide complete information about all the educational institutions that you have attended and, if applicable, information about the institution(s) at which you are presently enrolled.

Institution Name (No abbreviations)	Institution Location (City, Country)	Dates Attended MM/YY – MM/YY	Major Field of Study	Degree Received and Date Received
High School:				
University/Institute				

You must attach official university transcripts

PREVIOUS ACADEMIC AWARDS AND ACHIEVEMENTS

Please indicate any scholarships, academic awards, honors you have received, and/or any publications that you authored. Please include dates.

LEADERSHIP

Please describe any positions of leadership you have held. Please include dates.

NON-ACADEMIC ACTIVITIES

Please list community service activities and memberships in professional associations.

Location/Institution and Contact	Type of Activity and your role	Dates of Participation	
		From:	To:

LANGUAGE PROFICIENCY

Native language(s): _____

Number of years of English language study: _____ Where studied: _____

Knowledge of foreign languages, including English (Rate your abilities as Excellent, Good, or Fair):

Language	Reading Ability	Writing Ability	Speaking Ability	Listening Comprehension

EXPERIENCE ABROAD

Please indicate any experience you have traveling, studying, or working abroad.

Country	Purpose	Dates	
		From:	To:

STANDARDIZED ENGLISH TEST SCORES

Please indicate any standardized English test scores you have received.

Test Name	Date taken or to be taken	Score
TOEFL		
IELTS		
OTHER		

PHYSICAL CHALLENGES/DISABILITIES

Please describe any physical disabilities you might have. If you require any special equipment or medical treatment as a result of the physical disabilities, please describe it. This information is gathered for statistical purposes and to ensure appropriate placement. The program does not discriminate on the basis of race, color, religion, sex, national origin, and/or physical disabilities.

PREVIOUS EXCHANGE PROGRAM EXPERIENCE

 Have you previously received a Fulbright Award? Yes No If yes, which Fulbright program: _____

If yes, when and where did you participate in the program? _____

Please list any other U.S. government programs in which you have participated:

Please list any additional exchange/study abroad programs in which you have participated:

REFERENCES/RECOMMENDATION LETTERS

Please identify the two (2) individuals who will be writing letters of recommendation on your behalf. Make sure these are people who know your academic and personal qualities well. Please see the supplemental forms for the required form.

1. Name: _____ Title: _____

Mailing address: _____

Telephone number: _____ E-mail address: _____

2. Name: _____ Title: _____

Mailing address: _____

Telephone number: _____ E-mail address: _____

APPLICATION QUESTIONS

Please type responses to the following questions on a separate sheet of paper. (500 word maximum per question)

1. Provide a short narrative picture of yourself. This should include personal history and focus on influences on your intellectual development, educational and cultural opportunities (or lack of them) you have had, and ways in which these experiences have impacted you and your career. You may include any special interests or abilities.
2. Have you received exemplary or superior evaluations in recent years? Please cite examples.
3. What experience do you have conducting professional development activities in your school, district, state, or nation-wide?
4. Explain what qualities you possess that make you well suited to teach other educational professionals about best practices and progressive teaching methodologies.
5. Explain how participation in the Distinguished Fulbright Awards in Teaching Program will enhance your professional development or professional goals.

PROJECT PROPOSAL

One of the main components of the Distinguished Fulbright Awards in Teaching Program is the design and completion of a Capstone Project. Please provide a narrative describing the project that you propose to undertake while in your host country on the Distinguished Fulbright Awards in Teaching Program. The project narrative should be three pages in length, double spaced, in 12-point font size. We encourage the use of headers or bullets to organize your proposal to address the guidelines below. The Capstone Project is intended to be practice-based and is not designed to support the development of dissertations or other research activities.

Capstone Project proposal guidelines:

- Clearly identify the purpose, objectives and title of your project;
- Discuss how your project relates to your professional and academic experiences;
- Explain your ideas for implementing your proposal, including an outline of your methodology, a brief bibliography of related sources/literature, and viability for application in your home institution;
- Address why the program at a U.S. university is particularly well suited for pursuing your project;
- Describe how your project will benefit school communities in the United States and/or your host country; and explain how you plan to assess the impact of your project.

Examples of past successful Capstone Projects include:

- (1) Development of teacher-training programs and workshops;
- (2) Comparison of best instructional practices in your area of teaching at home and abroad;
- (3) Completion of a report, grant proposal, or curriculum tool which address a policy or practice in your home country;
- (4) Projects which focus on the teaching of the arts and sports.

REMARKS

Additional space for answers: Use this space to provide additional information on any item. If you need more space, attach additional sheets.

NOMINATING SIGNATURES

Names, Titles and Signatures of those nominating the teacher:

<i>Principal's Name</i>	<i>Principal's Title</i>	<i>Principal's Signature</i>	<i>Date</i>
<i>Immediate Supervisor's Name</i>	<i>Immediate Supervisor's Title</i>	<i>Immediate Supervisor's Signature</i>	<i>Date</i>
<i>Approving Administrator's Name</i>	<i>Approving Administrator's Title</i>	<i>Approving Administrator's Signature</i>	<i>Date</i>

Note: The administrator must be a school district representative responsible for approving the nominee's leave of absence for the duration of the program

SIGNATURE OF APPLICANT

I certify that the information provided in this application is, to the best of my knowledge, true and correct. I am aware that a false statement may be grounds for non-selection or termination of my exchange. I further certify that I have notified the program authorities in my country and in the U.S. of any misdemeanor (except minor traffic violation) or felony convictions or pending indictments.

SIGNATURE OF APPLICANT: _____ DATE: _____

OUTREACH SURVEY

How did you find out about the Distinguished Fulbright Awards in Teaching Program? Please check all that apply.

- A friend or relative
- A co-worker or supervisor
- A former teacher or professor
- The Ministry of Education
- The U.S. Embassy
- The Fulbright Commission
- The internet (Please specify site): _____
- An advertisement (Please specify which): _____
- Other (Please specify how): _____

**DISTINGUISHED FULBRIGHT AWARDS
IN TEACHING PROGRAM**

APPROVAL AND REFERENCE FORMS

2010-2011

DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

Sabbatical Leave Authorization Form

1. Name of Applicant (last, first, middle):

2. INSTRUCTIONS FOR APPROVING ADMINISTRATOR: Please complete the following sections and sign this form to certify your approval or disapproval of an August-December 2010 sabbatical leave of absence for the above applicant. Indicate the type of leave to be granted and whether or not your teacher has undergone a criminal background check. Return this completed form to the applicant in a sealed envelope prior to the January 15, 2010 deadline so it can be submitted with the application. *We strongly encourage applicants and administrators to consult before completing this form.* (Please see the following page.)

A. APPROVAL

I The above applicant is employed full-time by school or school system. The applicant has, in my judgment, superior qualifications and will be an excellent representative of American education abroad. If we and all other necessary parties agree to a proposed assignment, the following leave of absence will be approved and the applicant will be released under the conditions checked below in order to accept a grant under the Distinguished Fulbright Awards in Teaching Program. An August-December 2010 leave of absence must be granted to the applicant for him/her to be eligible for this program. This leave can be granted with or without salary.

With salary Without salary

According to institutional/district procedures, we conducted a criminal background check of the applicant at the time of his/her employment.

Yes No

B. DISAPPROVAL

The above teacher is employed by our school or school system and will not be granted a leave of absence.

C. OFFICIAL SIGNATURE

Note: This form must be completed and signed by the person (Principal, Headmaster, Superintendent, or District Official) who is officially authorized to approve participation in the exchange, grant a leave of absence, and approve the appropriate salary arrangements for the school or school system in which the applicant is employed.

Name and Job Title of Chief Administrator or Authorized Official (Principal, Headmaster, Superintendent, or District Official):

Name and Address of School or School System (include number, street, city, state, and zip code):

Signature of Chief Administrator or Authorized Official (Principal, Headmaster, Superintendent, or District Official):

Print Name:

Title:

Signature:

Date:

About The Distinguished Fulbright Awards in Teaching Program

Sponsored by the Bureau of Educational and Cultural Affairs, U.S. Department of State, the Distinguished Fulbright Awards in Teaching program recognizes and encourages excellence in teaching in the U.S. and abroad. It is part of the overall Fulbright Program, named in honor of Senator William Fulbright, which promotes mutual understanding among people of the United States and other countries. The program sends highly accomplished primary and secondary teachers from the U.S. abroad and brings international teachers to the U.S. for a semester-long program.

International participants will be placed at a U.S. host university with a respected School of Education. The host university will provide a broad range of resources in the teachers' fields of teaching expertise. In addition, participants will enroll in graduate level classes, conduct research, lead classes and seminars for U.S. teachers and students, and engage in other teaching related activities. During the program Distinguished Teachers will work toward the completion of a capstone project of their own design. Additionally, the teachers may team teach and conduct occasional master classes as part of the in-service training of teachers at local secondary schools. Upon returning home, teachers will be expected to share knowledge and experience gained on the program with teachers and students in their home schools and with their communities.

Please return this form to the applicant prior to the January 15, 2010 deadline in a sealed envelope signed across the back flap and clearly marked "Sabbatical Leave Authorization Form for {applicant's name}."

DISTINGUISHED FULBRIGHT AWARDS IN TEACHING

Administrator Referral Form

IMPORTANT: The following form must be completed by the supervising administrator of the applicant's school. The success of this program depends on the selection of educators whose qualifications give promise of outstanding success under unusual circumstances abroad. Please attach typed responses to questions 4 through 8 to the nomination form. Return this completed form to the applicant in a sealed envelope prior to the January 15, 2010 deadline so it can be submitted with the application. Please see the Fulbright Distinguished Awards in Teaching Program description on the following page.

1. Name of Applicant (last, first, middle):				
2. Check the Applicant's professional qualifications and personal traits:				
Item	Superior	Above Average	Average	Below Average
PROFESSIONAL QUALIFICATIONS				
Intellectual capacity				
Knowledge of the subject field				
Ability to work with colleagues, including those with divergent views				
Ability to share teaching experience and knowledge with others				
PERSONAL TRAITS				
Leadership qualities				
Adaptability				
Resourcefulness				
Self-reliance				
Initiative				
Professionalism				
3. Is your school and school district willing to allow this nominee to take an August-December 2010 leave of absence if he/she receives this award? Checking no will make the nominee ineligible for the award.				
<input type="checkbox"/> Yes <input type="checkbox"/> No				
Please type responses to the following questions on a separate sheet of paper. (200 words maximum per question)				
4. Comment on the applicant's professional competence, experience, accomplishments, and personal qualities. Has the nominee received superior evaluations or awards for teaching and working in education? (Please cite examples.)				
5. Do you feel the applicant is capable of creating and implementing an independent project of his or her own design during the course of the program?				
6. What experience does the nominee have in conducting professional development activities in your school, district, state, or nationally?				
7. Indicate any limitations the candidate may have.				
8. How will your school or school district benefit from the experience and knowledge gained by the nominee should he/she participate in this program? Upon his or her return, explain how the nominee may conduct further professional development activities or disseminate information gained during the program to other education professionals.				
9. Number of years you have known applicant:			10. Is the applicant a full-time teacher?	
11. Name and Job Title (include Dr., Mr., Mrs., Ms., Miss):				
12. Name and Address of School (include number, street, city, state, province, country, and postal code):				
13. Signature:			14. Date:	

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Please return this form to the applicant prior to the January 15, 2010 deadline in a sealed envelope signed across the back flap and clearly marked "Administrator Referral Form for (applicant's name)."

DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

Letter of Recommendation

IMPORTANT: The success of this program depends on the selection of educators whose qualifications give promise of outstanding success under unusual circumstances abroad. This form should be completed by an educator or community leader able to comment on the educator's strengths and weaknesses. Return this completed form to the applicant in a sealed envelope prior to the January 15, 2010 deadline so it can be submitted with the completed application. Please see the Fulbright Distinguished Awards in Teaching Program description on the following page.

1. Name of Applicant (last, first, middle):				
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Ability to share teaching experience and knowledge with others				
PERSONAL TRAITS				
Leadership qualities				
Adaptability				
Resourcefulness				
Self-reliance				
Initiative				
Professionalism				
3. Additional comments on the applicant's professional competence, experience, accomplishments, and personal qualities. Also indicate any limitations. Use back of page or additional sheets if necessary.				
4. Professional relationship to the applicant:			5. Number of years you have known the applicant:	
6. Name and Job Title (include Dr., Mr., Mrs., Ms., Miss):				
7. Professional Address (include institution, number, street, city, state, zip code, phone number and email address):				
8. Print Name:			9. Title:	
Signature:			Date:	

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DISTINGUISHED FULBRIGHT AWARDS IN TEACHING PROGRAM

Letter of Recommendation

IMPORTANT: The success of this program depends on the selection of educators whose qualifications give promise of outstanding success under unusual circumstances abroad. This form and peer review letter should be completed by an educator or community leader able to comment on the educator's strengths and weaknesses. Return this completed form to the applicant in a sealed envelope prior to the January 15, 2010 deadline so it can be submitted with the completed application. Please see the Fulbright Distinguished Awards in Teaching Program description on the following page.

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3. Additional comments on the applicant's professional competence, experience, accomplishments, and personal qualities. Also indicate any limitations. Use back of page or additional sheets if necessary.				
4. Professional relationship to the applicant:			5. Number of years you have known the applicant:	
6. Name and Job Title (include Dr., Mr., Mrs., Ms., Miss):				
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8. Print Name:			9. Title:	
Signature:			Date:	



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