



केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN
18 संस्थागत क्षेत्र, शाहीद जेत सिंह मार्ग,
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Date : 04-01-2012

F.No. 11094/3 /2011-KVS HQ[Admn.II]

The Deputy Commissioner,
Kendriya Vidyalaya Sangathan
All Regional Offices/ZIETs

Subject: Allocation of funds under Budget Estimates 2011-2012 for purchase of Personal Computer.

Sir/Madam,

With reference to the subject cited above this is to say that a sum of Rs. 25,00,000/= [Rupees Twenty Five Lakhs only] has been allotted as "Personal Computer Advance" for the Officers of KVS[HQ], Regional Offices, 05 ZIET Offices and Kendriya Vidyalayas.

2. The applications for advance will be considered on the basis of conditions laid down in GFR for this purpose.
3. The eligibility conditions for the sanction of advance for purchase of Personal Computer are as under:
 - a] Officers drawing pay in the pay band of Rs. 19530/= [Nineteen thousand five hundred and thirty only] or more are eligible for grant of the advance. An amount of advance not exceeding Rs. 80,000/= on the first occasion and Rs. 75,000/= on the second or subsequent occasion or the anticipated price [excluding customs duty, if any] whichever is less.
 - b] An amount not exceeding Rs. 30,000/= [Rupees thirty thousand only] or the anticipated price [excluding customs duty, if any] whichever is less, may be sanctioned to Government servants for purchase of personal computer whose pay in the pay band is Rs. 8560/= or more.
 - c] Application for the grant of advance for the purchase of a Personal Computer shall be made in Form VI of GFR.
 - d] Second or subsequent advance for the purchase of Personal Computer cannot be granted before expiry of 3 years from the date of drawal of the earlier advance.
 - e] Advance is not admissible for payment of custom duty on the Personal Computer.
4. You are requested to obtain the applications from the interested Officers of Regional Offices/ZIETs and Kendriya Vidyalayas **[03 eligible applicants only]** in the prescribed form and send the same to this office duly recommended by 20-01-2012 for sanction of an advance of Rs.30,000/- only to each.

Please acknowledge the receipt of this letter.

Yours faithfully,

[RAJENDER KUMAR SHARMA]
ASSISTANT COMMISSIONER [ADMN.]

Copy to:-

- (1) All Officers of KVS [Hqrs.] – Interested and eligible officers may kindly send their applications for computer advance to the Section Officer [Admn.II] in the prescribed proforma latest by 20-01-2012.
- (2) The Asstt. Commissioner [EDP Cell], KVS Hqrs, New Delhi with a request to upload the letter on KVS Website under Admn. Head.

ASSISTANT COMMISSIONER [ADMN.]

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